

MINUTES – GENERAL MEETING – JANUARY 2013

Date:	19.01.13	Time Started:	10.00 AM	Facilitator:	Craig Singleman	Minute Taker:	Mairead Shorten
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Attendance	Directors: Ralph Etherel, Leah Skinner, Craig Singleman, Dave Launt, Kirsty Steer, Sattwa Horne (Deputy for Paul Martin) Members: Nityama Martin, Mairead Shorten, Greg Ryan, Rose Mahar, Wayne Ellis, Larry Knight, Belinda Ball Visitors/Reason for Visit: John Taylor (prospective member), Josephine Seyfried (prospective member)
Proxies	Rob Hewitt
Apologies	Denise Coburn. Rob Hewitt. Advance apologies from Kirsty for February Community/Board meeting.

AGENDA ITEM	SUMMARY OF INFORMATION PROVIDED / DISCUSSION	DECISIONS / ACTIONS ARISING
Previous Minutes	Vote to approve minutes of October 2012 GM proposed by Craig, seconded Mairead Vote Result: Unanimously in favour	Previous Minutes Approved
Secretary	Anne Wilson away at present, Craig Singleman deputy Secretary. Received draft summary of Kempsey Council's Local Environment Plan. All of the shire were posted a copy. Craig and Kirsty reviewed plan. Note: no foreseeable impact of plan on our DA, we will come in under old plan as we already have our DA submitted.	
Treasury	\$29,579.54 in Working Account / \$18,526 in Long-term Account \$27,840 road levy owing from this financial year (2012/213), some part payments in; \$4K approx owing from 2010/2011 road levy Kate Martin to lodge membership joining fee in bank. Bank statements provided to meeting for review.	
Roads	Roads in reasonable repair. No urgent works required. Will pot hole Illa Langi in February working bee. Need: whacka packer (ask Paul and/or hire one), volunteers for potholing road gang, roadside slashed, talk to neighbours. Will review spending priorities and get contractors in when rest of road levy money comes in at end of financial year, then	Ralph co-ordinating preparation for potholing at Feb. W/Bee. Review spend priorities at end of financial year
Tractor	Tractor – in service. New Slasher – in service. Jason replaced clutch plates. Old Slasher – out of service. Clutch not slipping as it should, also slasher may need to be greased – Jason to do. New blades mean it is cutting too low, needs to be addressed – Roger to do if time, otherwise Jason to do. Machinery protocol signage is in place.	Larry co-ordinating work to be done on old slasher by Jason/Roger as available

Membership	<p>Surge of demand in people interested in joining Goolawah at present. Seven interested parties have come or are due to come to visit Goolawah. Not enough sites available to meet current needs/site preferences/budget - put notice in next newsletter.</p> <p>Discussion of protocol for notifying members and interested parties about available shares and trying to keep up-to-date with whether shares are available or not. Current communication methods used: website/newsletter listing, discussion at meetings, informal grapevine.</p> <p>Website updated – notification about no cats and dogs put more front and centre, articles about Goolawah on website to increase online profile/visibility, uploaded revised/improved membership application forms.</p> <p>Mark and Jennifer Hawkins have withdrawn their share (Lot 3)</p> <p>Shares/Sites available: Red Hill – Sommervilles (Lot 8), Marion Arent (Lot 20), John Harkins (Lot 26), Sue Weymouth (Lot 32) - Nityama/Sattwa negotiating; Cockatoo Ridge: Cindy Munro (Lot 45), Peter Farley (Lot 43)</p>	<p>Put notice in next newsletter highlighting current demand for shares/sites</p>
Development Application	<p>Council require us to submit a plan for members' safety in a flood event due to the fact that we are creating a higher residential density than what is usual in this zone (usual density 1 dwelling per 100 acres). Report is to outline things like: key indicators in deciding whether to evacuate or shelter on site in event of a flood (e.g. meteorological indicators, river behaviour, members personal needs, etc); plan to meet basic needs for people sheltering on site (e.g. food/medicine/water/energy). Council's letter required report be done by suitability qualified, experienced, currently practicing floodplain engineering consultants, thus emphasising they did not want us to do it ourselves.</p> <p>Kirsty liasing with our Planning consultant, Rob Doolin, who advised it was something Council could ask for although highly unusually, and we could not get out of it completely. If it is was onerous/time consuming could seek to make it a consent condition to be completed after the DA was approved.</p> <p>Three Floodplain Consultants sourced and Kirsty prepared detailed brief for them on our situation, our current flood preparedness and what is required by council. Detailed written quotes received from two consultants; the third declined the work as they only do large scale projects.</p> <p>WMA Water are the preferred consultant. They were the cheapest quote. They are a Sydney based firm who have worked extensively with Kempsey Shire Council and are currently working with them on major projects. They are aware of the Council's needs and best practices when liasing with them.</p> <p>WMA Waters' quote gives a 1-week turn around from time payment is received to draft report stage. Quote includes one revision of report. If further work is required (e.g. council want further revisions), this is outside current quote and will be charged at hourly rate.</p> <p>Craig offered to assist consultant with hydrology information if required.</p> <p>Report to be presented to Council through Rob Doolin highlighting that this is the final submission and seek a date for council meeting to review our application. Use extra leverage of solicitor as required.</p> <p>Expanded DA Committee been meeting weekly, next meeting when draft report received from WMA Water.</p> <p>DA discussion continued in proposals and general business.</p>	<p>WMA Waters, Floodplain Engineers to do Flood report</p> <p>Rob Doolin, Planning Consultant to submit report on our behalf and seek the urgent finalisation of our DA application</p>

PROPOSALS

Add DA LEVY to Rule Book	Special Resolution 1. To add IMPOSITION OF DA LEVY to the rule book. "17E The members of a general meeting may be entitled to determine a DA Levy not exceeding \$500 (per share held) in any financial year." Proposed and Seconded: Community/Directors meeting Withdrawn. Considered premature at this stage. Levy not due to come into effect until July 2013 so still have time to determine if it should be a proposal for April GM. DA may be approved by then, and we will have more clarity about consent conditions. Discussion to seek clarification on what DA costs we know about now: Section 94 Road contribution hoped to be individual but payment schedule/methods still to be finalised with Council; Red Hill fire shelter in fire plan is not necessarily a big ticket item, just need an appropriate 3 sided structure. Have found an acceptable way forward to comply with flood report request since proposal was submitted. Have sufficient funds in general budget to pay for DA costs for now.	Proposal Outcome: Withdrawn
Set \$500 DA Levy (per share) for 2013/2014	Ordinary Resolution 1. That a DA Levy of \$500 (per share held) be imposed for the 2013/2014 financial year. Proposed & Seconded by Community/Directors Meeting Withdrawn. See rationale of previous resolution	Proposal Outcome: Withdrawn
\$200 for Nevertire Road Cattle Grid	Ordinary Resolution 2: To contribute \$200 for the upgrade of the cattle grid at Nevertire Road. Proposed & Seconded by Community Meeting. See Dec.minutes. Estimated cost \$700 - \$500 approved at December meeting, additional \$200 to be sought at GM. Withdrawn.	Proposal Outcome: Withdrawn

BUSINESS ARISING FROM PREVIOUS MEETINGS

Acquiring Bundagen Fire Fighting Striker	Bundagen agreed to give us their old fire fighting striker for free when they get their new fire equipment from Rural Fire Service; they are at final stage of their RFS application. Round of applause, thanks Bundagen and Greg. Striker is a Landrover, with radios, gal water tank, pump and hose. Blowing a bit of smoke, no rego, will need to car trailer it down. See meeting minutes Oct 2012 for previous discussion.	Greg Ryan liaising with Bundagen
Centrelink Voluntary Work Scheme	Centrelink require insurance for volunteer workers, Dave Launt seeking quote from accountants. Other documentation for application ready. See meeting minutes August 2012 for previous discussion of scheme.	Dave Launt organising
Community Notice board	Wayne sourcing materials, has most of what is needed, just trying to find appropriate sliding windows.	Wayne sourcing materials for notice board

GENERAL BUSINESS

Vote to approve Work Claims / expenses	Kirsty levy reduction claim – 25 hours DA work – Unanimous in favour Sue Loudon levy reduction claim – 14.75hrs website – Unanimous in favour Rebecca expenses claim \$50 – postage/newsletter - Unanimous in favour	Two work claims and one expense claim approved
Vote to approve Funds for Current DA Costs	Vote to approve \$2,500 to pay for professional fees for this phase of the Development application preparation. Proposed: Kirsty Steer, Seconded: Craig Singleman Unanimous in favour	\$2,500 approved for DA professional fee costs
February Working Bee	Projects at this stage: Weed removal – Rob Hewitt coordinating; Road gang - Ralph coordinating; Community building repairs – Sattwa coordinating; Lunch – Mairead coordinating, \$50 lunch budget approved.	Working Bee 16 th Feb 8am start
Corner Bookshelf in Campground office	Corner bookshelf gone from campground office, no idea where, member reclaimed property? Looking for suitable replacement bookshelf – Rose thinks she has something Note two other bookshelves are Kirsty's	Anyone know what happened to bookshelf? Replacement - Rose
Offer to do Deep Ecology Workshop by member, John Seed	John emailed Paul Martin to offer to do a deep ecology workshop tailored to Goolawah situation. John Seed's is an ecology author, songwriter and film-maker, who has received Order of Australia Medal for conservation efforts. He travels the world doing ecology workshops on preparing for Climate change, working with the land, ecosystems, improving our connections with our environment. John will do workshop for free, participants asked to make a donation towards a Goolawah environmental project (\$10-\$20 or more if wished). Would be good to do around July GM (6th July 2013) if possible with John Suggestion - organise other complimentary events, make a weekend of it.	Confirm workshop dates, duration and numbers with John Seed. Needs event co-coordinator.
Request for Donation from Fellowship of Intentional Communities (FIC)	FIC emailed with a one-time donation request for \$100 to build a new office and asked that we pass on request for our members to donate \$10 each as a crowd-funding request. We have a listing on their website, generates about 8 enquiries a year from it. Defer donation approval until notice read to meeting is put in newsletter.	Put FIC notice in newsletter so people have a chance to assess.

Next Meeting Date / Time / Type:

02.02.13, 9.30AM, Community/Board Meeting

Time Meeting Closed:

1.00 PM

2 February 2013, Community/Directors Meeting. 9:30am.

Present: Dave L., Craig S., Larry K., Denise. Visitors: Shelley, Will, Lachlan, Bec. No quorum of directors, meeting postponed. Note: Community working bee postponed due to rain.

2 March 2013, Community/Directors Meeting. 9:30am.

Meeting postponed due to flooding. Thanks to Ralph who turned up to let anyone know it was not on.

AGENDA FOR GOOLAWAH GENERAL MEETING SATURDAY 6 APRIL 2013

- **Secretary's Report: Anne**
- **Treasurer's Report: Leah**
- **DA Report: Kirsty/Dave** (*flood report from consultant has been received, update at meeting*)
- **Tractor Report: Larry**
- **Roads Report: Ralph**

Ordinary Resolutions

Proposal No.1 "That we vote on the following options to give some direction as what is to be done about the tractor/slasher immediately:"

- a. Fix the tractor/slasher (refer to handouts at meeting).
- b. Buy second hand tractor/slasher.
- c. Buy a new tractor/slasher (approx.\$30,000)
- d. Lease a tractor
- e. Outsource slashing (\$90 per hour x 3 days x 4 times per year = \$8640)
- f. Do nothing; ignore the grass, wait for bushfire.

(for example read each point as "That we fix the tractor/slasher." Each option to be discussed and voting on separately – perhaps combining several points to finalise a resolution.)

Proposal No.2

"That a yearly budget is set aside for the tractor/slasher, approx. \$5,000 and that the tractor/slasher co-ordinator is empowered by the meeting to control the budget. This position will be eligible for a \$500 levy compensation for taking on this responsibility."

Rationale for proposals 1 & 2: We have a tractor/slasher that we can't use so we need to manage it properly or get rid of it. The current situation where we have to wait for meetings to approve money to fix it is frustrating and not working.

Proposed by Paul Martin
Seconded by Larry Knight

Proposal No.3 To increase the deck on the camp kitchen to make it usable and to make the kitchen fully functional up to a cost of \$12,000, including

1. Generator for 240 power
2. Lights
3. Kitchen upgrade including gas stove, pump, sink, lighting

Full costing will be provided at this meeting, refer to handout on full costing on the day
Pros and cons

- The camp kitchen was built for a few people, now we have lots more and this doesn't meet the present needs of the community (Community events now see numbers of up to 40 people)
- Gold Mine Hill is many years away.
- It will be used for Yoga, movie nights, pizza nights rehearsals, private functions, golf club house and meetings etc
- We have enough people to put the time in and have the expertise on hand to build it.
- We can afford this project.

Proposed by Bron Little

Seconded by Paul Martin

- **General Business for discussion:**
 - **Fellowship of Intentional Communities Donation Request (article in newsletter)**
 - **Rainforest Threat Abatement Plan (article in newsletter)**
 - **Membership/Shares, etc..**
 - **Work Claims**
 - **Misc.**

End of Proposed Meeting

GOOLAWAH CO-OPERATIVE PROXY FORM

GENERAL MEETING 6 April 2013

I, _____ of

Appoint _____ of

Or in that person's absence _____ of

Or {in that person's absence} the chairperson of the meeting, or a person nominated by the chairperson, as my proxy to vote for me on my behalf at the Goolawah Co-operative Ltd AGM held on 6th April 2013 and any adjournment of any such meeting.

I direct my proxy to vote in respect to each resolution to be considered as indicated with a **circle** below and to vote or abstain in any procedural resolution as my proxy thinks fit.

Ordinary Resolution 1:

1a: FOR AGAINST ABSTAIN

1b: FOR AGAINST ABSTAIN

1c: FOR AGAINST ABSTAIN

1d: FOR AGAINST ABSTAIN

1e: FOR AGAINST ABSTAIN

1f: FOR AGAINST ABSTAIN

Ordinary Resolution 2: FOR AGAINST ABSTAIN

Ordinary Resoultion 3: FOR AGAINST ABSTAIN

If no direction is given above, I authorise my proxy to vote or abstain as my proxy thinks vote in respect of each resolution (including any procedural resolution) to be considered by the meeting and any adjournment of the meeting.

Date: _____ 2013

Name: *please print* _____

Sign: _____

Proxy lodged at GM sign _____

www.goolawah.org

POB 40 Crescent Head NSW 2440

Secretary: Anne Wilson goolawah@riseup.net

Treasurer: Leah Skinner leahjudd@bigpond.com

BANKING DETAILS

ACCOUNT NAME: GOOLAWAH CO-OPERATIVE LTD.

NAB KEMPSEY BSB 082-798 ACCT. NO. 48-864-6867

SENDER:

GOOLAWAH CO-OP

POB 40

CRESCENT HEAD NSW 2440