

Treasurers Report – General Meeting 16/01/2016

Bank accounts are reconciled up to 31/12/2015

Financial Position as at 31/12/2015 (Transactions after this date are not included.):

NAB	Amount	Notes
• Cheque Account	28,783.99	
• Investment Account	0.00	Transferred to cheque account
• DA Road Fund	0.00	Transferred to cheque account
Bank Australia		
• Cheque Account	33,023.66	
• Investment Account	48,371.34	
• DA Road Fund	96,182.32	
TOTAL Available Funds	206,361.31	

Receipts (since 28/11/2015)

Source of Payment	December	This financial year
Total Cash Receipts*	\$5,558.49	\$73,795.41
This includes levies paid by approved work claims	\$1,015.00	\$4,215.00

Note: In the month of December 8 member's payments were received. Of these only 1 was paid on-line into our new Bank Australia account, 7 were paid on-line into our old NAB account. None were paid by depositing cash or cheques at an NAB branch.

Payments should be made by direct credit to:

Bank Australia BSB: 313-140 A/C: 12088171

The only reason for retaining the NAB account is for those who can only pay by depositing cash or cheques at a branch.

Thanks to those members who simply pay the amount shown on their invoice by the due date like any other invoice. It greatly simplifies my task and avoids account queries that can become complicated and time consuming.

Payments and Expense Reimbursements in December 2015

Date	Memo	Amount	Job No.
30/11/15	Monthly Account Fee BA	8.00	
14/12/15	Turner Freeman legal advise re public liability insurance	880.00	
30/11/15	NSW Dept of Crown Lands - Rent	140.00	
30/11/15	Kempsey Shire Council - Rates	1260.00	
30/11/15	Bank Charges NAB	24.80	
26/12/15	Mark Doonan - Tractor diesel	160.89	
22/12/15	David Van Megchelen Water Pump for fire striker	118.00	Fire Striker
22/12/15	NAB Connect Fee NAB	15.50	
29/12/15	Ralph Erthel printing invoice 1978	363.33	
31/12/15	John Tennock Mobile Broadband	30.00	
31/12/15	Julica Postage reimbursement	70.00	
31/12/15	Bank Charges NAB	22.70	
31/12/15	Bank Charges BA	8.00	

Delinquent Members

I will provide Ralph with an updated overdue levies report just before the meeting. This will be normal practice from now on. I am corresponding directly with those members who have levies 2 years or more overdue.

I have delayed final action until after the holidays.

Share Transfers

David Rolph's share capital contribution has been refunded (less unpaid levies), and his account closed.

Work claims to be approved on 16 January

Below is a summary of claims to be approved at this meeting. Details appended at the end of this report.

Share Name	# of shares	Annual Max \$ WL and AL	Claimed/Paid This Year \$	Available to claim \$	This Claim \$
Luke and Ishbel	1	680	60	620	40
Ralph Erthel	1	680	0	680	180
Rose Mahar	1	680	0	680	115
Stu Pougher	2	1360	50	1310	45
Wayne and Bronwyn	1	680	175	505	25
Roger and Belinda	1	680	0	680	180

Budget – on last page

I move that this report and budget be adopted by the meeting.

John Tennock
Treasurer
10 January 2016

Budget

Goolawah Budget Status 28/11/2015						
Opening Cash at Bank as at 28/11/2015						
NAB Cheque Account						34,736.96
NAB Investment Account						27.69
NAB DA Road Fund						55.07
BA Cheque Account						32,539.00
BA Investment Account						48,189.98
BA DA Road Fund						95,821.70
TOTAL						211,370.40
Anticipated short term expenses						
						0.00
TOTAL						0.00
Approved budget reserves	Budget Date	Original Budget	Income	Spent to Date	Available	Committed
Fire Management APZ maintenance (Annual)	01/07/2015	4000		0.00	4,000.00	
Camp Kitchen upgrade project	06/04/2013	20000	500.00	13395.69	7,104.31	
Roof over Camp Kitchen Deck	04/04/2015	15000		1624.00	13,376.00	
Structure on Red Hill Evacuation / Fire Retreat Area	06/09/2014	4200	500.00	2130.00	2,570.00	
Revised Red Hill Evacuation / Fire Retreat Area	04/07/2015	20000		1906.00	18,094.00	
DA Road Fund (regardless of previous budgeting)	01/07/2014	50000	81049.43	9729.50	121,319.93	
Tractor Maintenance (annual, non-cumulative)	01/07/2015	5000		57.99	4,942.01	
G-Week 2015 Expenses	05/09/2015	500		374.28	125.72	
TOTAL				TOTAL	171,531.97	
Available operating funds					39,838.43	



Goolawah Cooperative Limited

Work Claim Form 2015/16

At the General Meeting on 4 April 2015 the following resolution was passed:
 "Work Claims to be applied at an hourly rate of \$10 regardless of whether applied to the Work Levy or Annual Levy commencing 1 July".
 This makes it possible to use a much simpler claim work claim form.

This form contains fillable form fields to make it easy to correctly and legibly complete and send for validation. Please (1) save it on your computer, (2) open it with free Adobe Reader or Nitro Reader, (3) fill in the details, (4) Save the changed form with a new name, (5) email it to gool.treas@gmail.com. Alternatively you can print it and complete it manually. If you choose this option please write legibly!

Follow these links to download the latest version of [Adobe Reader](#) or [Nitro Reader](#)

Share Name	Ishbel & Luke Keenan	Share Nos:	32	Hourly Rate
Claim Date:	03/12/2015	Site Nos:	11	\$10.00
Date Worked	Description of work.	Category	Hours (Decimal)	Value
17/07/2015	Slash Al Carter's Block prior to Fire Event	A1	2.0	20.00
17/07/2015	Whipper Snip Al Carter's Block	A3	2.0	20.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
	Please use a separate sheet if necessary. Add total here >			0.00
TOTAL CLAIMED			4.0	40.00

Notes/comments

Validation by treasurer						
# of shares held	Annual Max \$ WL and AL	Prev. Claims This Year	Forward from Prev. Years	Available to claim	Validated for this Claim	Date Validated
1	680	60		620	40	04/12/2015

Clear Form

Approved at meeting (date):

- Only work on the Goolawah approved jobs list is eligible to be claimed.
- Only work performed in the 3 months preceding the claim is eligible to be claimed.
- Claims will only be accepted if submitted on this form.
- Claims must be validated by the treasurer BEFORE being submitted to a meeting for community approval.
- Claims that don't meet accepted guidelines may be rejected and returned to the originator for revision.
- The maximum you can claim in any one year is the Work Levy and Annual Levy for each share you own (maximum 3 shares) (WL \$180.00 plus AL \$500.00 = \$680.00)
- Work claims cannot be applied to future years' levies.
- Levies must be claimed within 3 months of the work being done.

Values in this column will be calculated automatically if you have a compatible pdf reader



Goolawah Cooperative Limited

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Share Name	Roger and Belinda Ball	Share Nos:	67	Hourly Rate
Claim Date:	25/07/2015	Site Nos:	67	\$10.00
Date Worked	Description of work.	Category	Hours (Decimal)	Value
20/06/2015	working bee Roger and Belinda 3hrs x2	B1	6.0	60.00
23/06/2015	fire squad meeting Roger and Belinda x1.5hrs	C1	3.0	30.00
03/07/2015	replace slasher clutch, test and adjust	B2	3.0	30.00
11/07/2015	slash Nth Gate area	A1	3.5	35.00
13/07/2015	fire squad meeting Roger and Belinda x1.5hrs	C1	3.0	30.00
15/07/2015	fix toilet door and step	B3	2.0	20.00
17/07/2015	fire squad working bee Roger x3hrs Belinda x5h	B5	8.0	80.00
18/07/2015	fire day Belinda cooking	B5	4.0	40.00
Please use a separate sheet if necessary. Add total here >				0.00
TOTAL CLAIMED			32.5	325.00

Notes/comments

Roger Ball

Validation by treasurer

# of shares held	Annual Max \$ WL and AL	Prev. Claims This Year	Forward from Prev. Years	Available to claim	Validated for this Claim	Date Validated
1	680	0	0	680	180	8/1/2016

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Share Name	Rose Mahar	Share Nos:	55	Hourly Rate
Claim Date:	03/01/2016	Site Nos:	55	\$10.00
Date Worked	Description of work.	Category	Hours (Decimal)	Value
15/08/2015	working bee - fire @ north gate	A6	2.0	20.00
16/08/2015	gardening - mow	B3	0.5	5.00
11/10/2015	Numbering spreadsheet	C1	1.0	10.00
17/10/2015	gardening -mow	B3	0.5	5.00
13/11/2015	gardening - mow, weed & dig, replant	B3	3.5	35.00
05/12/2015	meeting minutes	C3	1.5	15.00
06/12/2015	gardening - mow, weed	B3	1.0	10.00
15/12/2015	gardening - weeding	B3	0.5	5.00
Please use a separate sheet if necessary. Add total here >			1.0	10.00
TOTAL CLAIMED			11.5	115.00

Notes/comments

Please see second sheet.

Includes total brought forward from second sheet

Validation by treasurer

# of shares held	Annual Max \$ WL and AL	Prev. Claims This Year	Forward from Prev. Years	Available to claim	Validated for this Claim	Date Validated
1	680	0	0	680	115	05/01/2016

Clear Form

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Share Name	Wayne Ellis & Bron Little	Share Nos:	38	Hourly Rate
Claim Date:		Site Nos:	38	\$10.00
Date Worked	Description of work.	Category	Hours (Decimal)	Value
17/10/2015	Working Bee erecting speed signs	B 5/ B1	2.5	25.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
	Please use a separate sheet if necessary. Add total here >			0.00
TOTAL CLAIMED			2.5	25.00

Notes/comments

Approved at meeting (date):

- Form version: 20150720