

Treasurers Report – Community Meeting 04/06/2016

This report includes activity from 3/5/2016 to 29/05/2016

Bank accounts are reconciled up to 29/05/2016

Financial Position as at 29/05/2016 (Transactions after this date are not included.):

NAB	Amount	Notes
• Cheque Account	\$2,693.43	
Bank Australia		
• Cheque Account	\$3,299.00	
• Investment Account	\$48,733.15	
• DA Road Fund	\$137,102.38	
Total funds	\$191,827.96	

Receipts (since 03/05/2016)

Source of Payment	May	This financial year
Total cash receipts (including bank interest)	\$4,009.92	\$107,793.36
This includes levies paid by approved work claims	\$300.00	\$6,827.50

On-line payments should be made by direct credit to:

Bank Australia BSB: 313-140 A/C: 12088171

Please change the 'favourites' in your on-line banking!

The only reason for retaining the NAB account is for those who can only pay by depositing cash or cheques at a branch.

We're making progress! In the month of May:

NAB – 5 payments with a total value of \$2054.88

BankOz – 8 payments with a total value of \$1805.00

Payments and Expense Reimbursements in May 2016

Date	Memo	Amount	Job No.
05/05/16	Mark Doonan Reimburse Tractor Fuel	102.50	
18/05/16	Bank Charges	15.75	
20/05/16	Paul Martin Fire Truck Purchases	852.00	Fire Striker
20/05/16	Julica - Postage	20.00	
25/05/16	Kempsey Shire Council - Rates Instalment	1260.00	

Delinquent Members

I continue to provide Ralph with an updated overdue levies report just before each meeting. Members listed on this report are inactive and therefore ineligible to vote at meetings.

In this report I have highlighted those that are more than one year overdue....

At the time of writing there are no members with invoices more than 2 years overdue!

Work claims to be approved on 4 June

Below is a summary of claims to be approved at this meeting. Details appended at the end of this report.

Share Name	# of shares	Annual Max \$ WL and AL	Claimed/Paid This Year \$	Available to claim \$	This Claim \$
Alwyn Hunter	1	680	60.00	680.00	30
Dennis & Denise Cobourn	1	680	340.00	340.00	45
Wayne Ellis and Bronwtn Little	1	680	150.00	530.00	30
Stu Pougher	2	1360	172.50	1187.50	110
Rose Mahar	1	680	115.00	565.00	75
Tony Roberts	1	680	250.00	430.00	30
Paul Martin	2	1360	560.00	800.00	500
Peter O'Hara & Julica Jungehueling	2	1360	945.00	415.00	350
Nityama Martin	2	1360	0.00	1360.00	220
James Galletly and Alicia Fox	1	680	0.00	680.00	40

N.B. Please note that work claimed represents cash income forgone, the cost of which needs to be accounted for in budgets where applicable. Even at only \$10 per hour it's not 'free' work.

I noted in the minutes from the May community meeting an item:

Sattwa requested that we accept work claims that have not been submitted on time - agreed.

It is not clear to me whether this applies to work claims generally or a particular claim submitted to the meeting (which I have not received). It is contrary to the draft finance policy which says:

Work claims must: ..Be received by the treasurer 10 days prior to the meeting at which they are to be approved (claims receive after this may be held over and submitted to the next meeting).

The reason for the policy of validating claims before the meeting is to ensure that a meeting is not asked to approved a claim without knowing how much the member has already claimed in that financial year. I am pretty flexible about including late claims but reserve the right to defer them to the next meeting if dictated by my personal time constraints.

Most members manage to submit their claims on the standard electronic form, which saves me a lot of time. Some obviously experience technical problems. I have tested the form extensively in different environments although I obviously can't test every possible combination. It is most likely that any problems are due to not using the latest version of Adobe Acrobat Reader which can be downloaded for free from <https://get.adobe.com/reader/>

Budget – on last page

I move that this report and budget be adopted by the meeting.

John Tennock
Treasurer
29 May 2016

Budget

Goolawah Budget Status 29/5/2016

Opening Cash at Bank as at 29/5/2016

NAB Cheque Account	2,693.43
BA Cheque Account	3,299.00
BA Investment Account	48,733.15
BA DA Road Fund	137,102.38
TOTAL	191,827.96

Anticipated short term expenses

	0.00
TOTAL	0.00

Approved budget reserves

	Budget Date	Budget	Income	Spent to Date	Available	Committed
Fire Management APZ maintenance (Annual)	01/07/2015	100		0.00	100.00	
Fire Trailer Fit-out (from above APZ budget)	11/05/2016	1900			1,900.00	
Forest Mulcher (from above APZ budget)	11/05/2016	2000			2,000.00	
Camp Kitchen upgrade project	06/04/2013	20000	500.00	13395.69	7,104.31	
Roof over Camp Kitchen Deck	04/04/2015	15000		7655.53	7,344.47	4244.00
Structure on Red Hill Evacuation / Fire Retreat Area	06/09/2014	4200	500.00	3730.00	970.00	
Revised Red Hill Evacuation / Fire Retreat Area	04/07/2015	20000		1906.00	18,094.00	
DA Road Fund (regardless of previous budgeting)	01/07/2014	50000	102032.75	9947.50	142,085.25	
Tractor Maintenance (annual, non-cumulative)	01/07/2015	5000		350.99	4,649.01	
G-Week 2015 Expenses	05/09/2015	500		734.28	-234.28	
Legal advice to progress DA	16/01/2016	5000			5,000.00	
New Fire Striker	16/01/2016	7700		7852.00	-152.00	
TOTAL				7852.00	188,860.76	

Unallocated operating funds 2,967.20



Goolawah Cooperative Limited

Work Claim Form 2015/16

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Share Name	Denise Cobourn	Share Nos:	11	Hourly Rate
Claim Date:	07/05/2016	Site Nos:	35	\$10.00
Date Worked	Description of work.	Category	Hours (Decimal)	Value
06/03/2016	Fire Break mow - South Red Hill	A.1	1.5	15.00
03/04/2014	Reviewing April GM Minutes	C.2	3.0	30.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
	Please use a separate sheet if necessary. Add total here >			0.00
TOTAL CLAIMED			4.5	45.00

Values in this column will be calculated automatically if you have a compatible pdf reader

Notes/comments;
 We used the tractor for 4.5hrs to dig pier holes on 22/4/16, so no need to deduct this work claim from our Annual Levy.

Validation by treasurer						
# of shares held	Annual Max \$ WL and AL	Prev. Claims This Year	Forward from Prev. Years	Available to claim	Validated for this Claim	Date Validated
1	680	340		340	45	29/05/2016

Clear Form

Approved at meeting (date):

- Only work on the Goolawah approved jobs list is eligible to be claimed.
- Only work performed in the 3 months preceding the claim is eligible to be claimed.
- Claims will only be accepted if submitted on this form.
- Claims must be validated by the treasurer BEFORE being submitted to a meeting for community approval.
- Claims that don't meet accepted guidelines may be rejected and returned to the originator for revision.
- The maximum you can claim in any one year is the Work Levy and Annual Levy for each share you own (maximum 3 shares) (WL \$180.00 plus AL \$500.00 = \$680.00)
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Share Name	James Galletly and Alicia Fox	Share Nos:	8	Hourly Rate
Claim Date:	22/05/2016	Site Nos:	8	10.00
Date Worked	Description of work.	Category	Hours (Decimal)	Value
07/04/2016	James slashing Red Hill		1.5	15.00
21/05/2016	Alicia working bee clearing roadside vegetation		2.5	25.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
	Please use a separate sheet if necessary. Add total here >			0.00
TOTAL CLAIMED			4.0	40.00

Values in this column will be calculated automatically if you have a compatible pdf reader

Notes/comments

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Share Name	Nityama Martin + Sattwa Horne	Share Nos:		Hourly Rate
Claim Date:		Site Nos:	12 & 13	10
Date Worked	Description of work.	Category	Hours (Decimal)	Value
28 Dec 15	Planning meeting Fire Shelter (Red Hill)	B.5	1.0	
12-15 Dec 15	Fire Shelter - timber prep work*	B.5	6.0	
20 Feb 16	Fire Shelter - mark-out and profile build*	B.5	8.0	
18 Mar 16	Fire Shelter - footings prep & excavation*	B.5	7.0	
	Please use a separate sheet if necessary. Add total here >		22.0	
TOTAL CLAIMED				220

Values in this column will be calculated automatically if you have a compatible pdf reader

* Hours worked by both Sattwa and Yoshi.

Validation by treasurer						
# of shares held	Annual Max \$ WL and AL	Prev. Claims This Year	Forward from Prev. Years	Available to claim	Validated for this Claim	Date Validated
2	1360	0		1360	220	29/05/2016

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Share Name	Peter O'Hara & Julica Jungehuelising	Share Nos:		Hourly Rate
Claim Date:	26 May 2016	Site Nos:	3 & 5	10.00
Date Worked	Description of work.	Category	Hours (Decimal)	Value
Jan-Mar 2016	Website admin - quarterly (POH)	C.2	12.5	
Jan-Mar 2016	Newsletter coordin - quarterly (JJ)	C.1	12.5	
08Feb-21Mar	DA Roads* - meetings & representation (POH)	C.1	4.0	
21 May 2016	Working bee - Illa Langi clearing (POH & JJ)	A.3	6.0	
	Please use a separate sheet if necessary. Add total here >		35.0	
TOTAL CLAIMED				350.00

Values in this column will be calculated automatically if you have a compatible pdf reader

* DA Roads work claim covers 8 meetings with DA Committee, KSC and Pavey MP in the period, and is based on nominal 1/2 hr per session.

Validation by treasurer						
# of shares held	Annual Max \$ WL and AL	Prev. Claims This Year	Forward from Prev. Years	Available to claim	Validated for this Claim	Date Validated
2	1360	945		415	350	29/05/2016

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Share Name	Rose Mahar	Share Nos:	55	Hourly Rate
Claim Date:	23/05/2016	Site Nos:		\$10.00
Date Worked	Description of work.	Category	Hours (Decimal)	Value
06/02/2016	Meeting minutes	C3	1.0	10.00
12/02/2016	community garden - mowing, weeding, planting	B3	3.5	35.00
17/04/2016	Community garden - mowing, weeding	B3	1.0	10.00
21/05/2016	working bee	A6	2.0	20.00
				0.00
				0.00
				0.00
				0.00
Please use a separate sheet if necessary. Add total here >				0.00
TOTAL CLAIMED			7.5	75.00

Notes/comments

Validation by treasurer						
# of shares held	Annual Max \$ WL and AL	Prev. Claims This Year	Forward from Prev. Years	Available to claim	Validated for this Claim	Date Validated
1	680	115		565	75	29/05/2016

Clear Form

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Share Name	Stuart Pougher	Share Nos:	6 & 7	Hourly Rate	
Claim Date:	22/05/2016	Site Nos:	6 & 7		\$10.00
Date Worked	Description of work.	Category	Hours (Decimal)	Value	
23/04/2016	Slashing roadsides and north gate		3.5	35.00	
23/04/2016	Repairs to tractor		0.5	5.00	
09/04/2016	Electrical work on new fire striker		4.0	40.00	
21/05/2016	Clearing vegetation along Illa Langi Road		3.0	30.00	
				0.00	
				0.00	
				0.00	
				0.00	
	Please use a separate sheet if necessary. Add total here >			0.00	
TOTAL CLAIMED			11.0	110.00	

Values in this column will be calculated automatically if you have a compatible pdf reader

Notes/comments

Validation by treasurer						
# of shares held	Annual Max \$ WL and AL	Prev. Claims This Year	Forward from Prev. Years	Available to claim	Validated for this Claim	Date Validated
2	1360	172.50		1187.50	110	29/05/2016

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Share Name	Wayne Ellis & Bron Little	Share Nos:	38	Hourly Rate
Claim Date:	04/06/2016	Site Nos:	38	\$10.00
Date Worked	Description of work.	Category	Hours (Decimal)	Value
21/05/2016	Working Bee Illa Langi Rd	A3	3.0	30.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
	Please use a separate sheet if necessary. Add total here >			0.00
	TOTAL CLAIMED			30.00

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Notes/comments

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1	680	200		480	30	29/05/2016

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