GUEST POLICY QUESTIONNAIRE

Name (optional): _____

1. All members should give their guest a Guest Handbook at the start of their stay (includes welcome, information, Code of Conduct, By-Laws);
   a) Yes
   b) No

2. "Free stay" should be:
   a) 28 days
   b) Two months

3. Guest details should be recorded in a Guest Register at the end of;
   a) 1 month
   b) 2 months
   c) No Guest Register

4. Completion of Guest Application should be mandatory by the end of;
   a) 2 months
   b) 3 months

5. After the "free stay" members should be billed for their guest at;
   a) $20pw until the Guest Application is approved.
   b) $10pd until the Guest Application is approved.
   c) Other amount. Specify_____

6. The Guest Levy after Guest Application has been approved should be set at;
   a) $20 per week
   b) $5 per day
   c) Other amount. Specify _____

7. Upon guest approval a member may apply for an exemption from the Guest Levy;
   a) Agree
   b) Disagree (should continue to pay the agreed levy).

8. Failure to complete Guest Application results in member being directed to ask their guest to leave and/or being fined:
   a) Agree
   b) Disagree

9. The Co-op reserves the right to review "guest status";
   a) Every 6 months
   b) At any time
   c) Never

10. The member must organise a "designated buddy" if they are going to be away from the Co-op during the guest stay:
   a) Agree
   b) Disagree

11. Spouse / partner who opts for being a guest rather than a Joint Member should complete the Guest Application process, providing Criminal History, Identity and Referee checks and be subject to same interview process as members given they are potentially "guests for life".
    a) Agree
    b) Disagree

12. Close relatives ie adult children, siblings, parents, should be exempt from completing the Guest Application:
    a) Agree
    b) Disagree, all guests should be required to complete Criminal History / Identity Check, and provide referees.

13. The Membership & Guest Policy should be separated into two policies:
    a) Agree
    b) Disagree

14. The Guest Process should be managed by:
    a) Membership Committee
    b) The Board and / or Guest Admin Person