



## Community Meeting 4<sup>th</sup> February 2017

**Minute Taker:** Denise Cobourn

**Chair/Facilitator:** Louise Roberts & Craig Singleman

**Commenced:** 9.05

**Attendance:** Stuart Pougher (D), Frank Dyjkshorn, Craig Singleman (D), Todd Henshall, Gemma Dowell, Chris Jones, Dennis and Denise Cobourn (D), Tony & Louise Roberts (D), Ralph Van Hulst, Ralph Erthel (D), Harvey Creswell, Peter O'Hara (D), Julica Jungehulsing, Lexie Gonzalez, Nityama Martin, Mark Doonan, Anne Wilson, Russell Childs, Kevin Harper, Roger (D) and Belinda Ball, Wayne Ellis, Crow Tribe.

**Apologies:** Sattwa Horn, Bronwyn Little

**Visitors:** Mitch, Greg Hunt (neighbour).

### Confirmation of Previous minutes:

January GM 21.1.17

**Proposed:** Peter

**Seconded:** Lexie

**Approved unanimously**

### Business arising from Previous Meeting(s):

1. Giveway sign at the new road intersection with Frog Hollow. *Monitor if required. 'Use Caution' may be a more appropriate sign.*
2. Bron to contact NPWS with regards to key for gate and response plan to fire. *We now have a key. 4 keys – 1 North Shore fire brigade, 1 Crescent Head fire brigade, 1 NPWS and 1 Goolawah Co-op. Bronwyn signed to say it was to be used for emergencies only. Craig to hold key at his place in a box (**will notify of location**).*
3. Charlie's Guest Application and clarification of payment (Nityama & Ralph). *Charlie's Guest Application is in process. Possibly moving into a house in Gladstone in a couple of weeks.*
4. Building and Content insurance quotes for camp kitchen and machinery shed (Ralph). *Bailey, OIB, NRMA unable to accommodate, main reason being they would want public liability insurance included.*  
**Proceed with Milne and Alexander quote \$2500 approx. (Ralph to organize).**  
**Proposed:** Roger  
**Seconded:** Mark  
**For:** 12      **Against:** 1      **Abstain:** 0
5. Cattle Grid Nevertire Road (Frank – quotes).  
*No quotes as yet. Wait until we know more about S96 – Robert Pitt returns end of February.*

6. New runners on old slasher (Frank). *Frank is fixing.*

7. By-law 10A (a) i) 4. Amended resolution regarding native tree removal.

*Louise and Lexie have worked through legislation and put together a **flowchart for members wanting to fell trees on their share**. Louise went through the Flowchart Steps (to be posted on website and Camp Kitchen noticeboard). Zoning is RU2, Regulation Native Vegetation Act 2003, Regulating Body Office of Environment & Heritage (OEH), Building under a RAMA (routine management agricultural services).*

*Identify protected trees with an X – Mohini, Rob and Sattwa may be able to assist with identification. Recommend taking photos of trees before they felled. Include Flowchart in info pack for new members.*

*Russell concerned about large Blackbutt near his dwelling – needs to get an approved DA before it is felled.*

*OEH updating legislation in June.*

*Someone from the Co-op has reported members to OEH for illegal felling of trees - OEH are not pursuing the issue.*

*Plan to complete a flowchart for felling trees on community land in the near future.*

*SEPP 14 is land under 4m sea level (community land). All shares are on RU2.*

**ACTION:**

**Ratify amended By-law 10A (a) i) at April GM.**

*"The decision to remove any native trees >100mm on Goolawah Community Land, apart from those on a member's own home improvement area, is to be made by ordinary resolution at a General Meeting. Removal of trees on members own share must comply with **the Office of Environment and Heritage. Refer to Flowcharts - Members wanting to fell trees on their share of land. Felling trees and removal of native vegetation on community land**".*

**Approve Flowchart – Members wanting to fell trees on their share of land.**

**For: 15                      Against: 1                      Abstain: 0**

8. Community access / fire trails between shares.

*Star pickets have been purchased. Ralph tabled updated map (required further corrections).*

*Access trails are 4m wide.*

See General Business for discussion with Greg Hunt regarding fencing.

9. Moving bamboo back from the road at Northgate.

*Cuttings come from Bernard's clumps – may not be as large as first thought. Community would still like them moved back from the road.*

10. Privacy Policy ratification.

*Louise explained.*

**Privacy Policy approved unanimously**

*Need to have a locked filing cabinet with Secretary.*

*Office Works – 2 drawer cabinets are \$89.00.*

**ACTION: Purchase filing cabinet.**

**Proposed:** Ralph

**Seconded:** Craig

**For: 17                      Against: 0                      Abstain: 0**

11. Guest Register responsibility and format.

**ACTION:** *M&G Committee person to enter details into Guest Register when ID, Guest Agreement, and Committee Person Checklist is handed to Secretary at approval meeting (please ensure completed paperwork is brought to meeting and handed to Secretary once approval granted).*

Chris advised Via hasn't been at the Co-op since 11<sup>th</sup> December, and hasn't stayed on the Co-op for 2 months in a 12 month period – **therefore no paperwork required.**

**ACTION:**

**The two invoices totaling \$720 should be cancelled.**

*Nityama feels members should be consulted before such invoices are issued.*

### **Discussion of Director's role;**

Remember Directors are 'volunteers' and don't always get it right – they are trying to ensure our policies, guidelines, by-laws and rules are abided by. Not desirable to have an 'us and them' feeling in the community. Be mindful of how we treat and speak to each other. Louise & Tony have been getting feedback from members the Co-op is turning into a rule / policy driven Co-op. It's important to note there are no new rules. Our increasing population necessitates members aim to be more compliant with rules, by-laws, Code of Conduct, policies and guidelines. The Directors welcome any feedback from the community regarding any improvements / changes to the way community business is being managed.

Nityama feels meetings can be too fast paced, and members should be encouraged to speak up and have a voice at meetings.

**ACTION:** *Russell to receive an information folder containing rules, by-Laws, policies and guidelines.*

### **Secretary's Report:**

Overdue members have been contacted and are paying.

Stuart asking Tarik for Emmett's Guest Agreement, ID Check and Committee Person Checklist – wasn't brought to approval meeting on the 21.1.17.

Having issues with new lap top computer - waiting for Alan's help.

Dangerous driving behaviour by neighbour Mark Dunn (white Toyota Prado) – last week he's reported to have driven fast down the center of Illa Langi Road towards Ralph and Griff and Lyn Kingma causing them to veer off the road.

**ACTION:** *Ralph to report to police.*

When Ralph was spraying weeds along Illa Langi Road last week he was abused by Mark Dunn (spray blowing away from his property) – Mark said he was reporting the spraying to police.

Ralph was spraying with a weed killer approved by the community 3 or 4 years ago (couldn't recall the name). Why are we spraying? What about burning twice a year?

**ACTION:** *Further discussion regarding use of sprays at next meeting.*

Increasing traffic coming through Goolawah – what to do? Do we need to put up signs – 'local residents only'?

**ACTION:** *Brain storm ideas at next meeting.*

### **Treasurer's Report:**

**Proposed:** *John*

**Seconded:** *Louise*

**Approved Unanimously.**

*Tabled invoice (\$1800) for fencing between the Co-op and Greg Hunt (neighbour). Total bill \$3600 (Co-op paying half).*

**For:** 15      **Against:** 1      **Abstain:** 0

*Approved*

### **DA Report:**

Shane Rheinhold – little progress with Robert Pitt on leave (returns end February). Impacting on Illa Langi Road maintenance ie no maintenance allowed until S96 sorted. Shane will talk to engineering people to see what can be done to enable maintenance work on Illa Langi Road. Paperwork between Crown lands and Council is in process. Neighbour (Tracy Hobbs) thankful for slashing along Illa Langi Road

### **Road Report:**

See DA Report

### **Membership & Guest Report:**

Stuart – Gordon hoped to attend today (working). Membership process nearing completion.

Janet (Kevin's guest) – Guest Application in process.

Charlie – Guest Application in process.

Rick & Jack – membership application in process.

Kealy and Glen - membership application in process.

Dianna Leafe Christian book needs to be tracked down and returned to Goolawah.

**Machinery Report:**

Repairing new slasher, and then fixing old one.

**Fire Squad Report:**

Nothing to report

**MORNING TEA:** 10.45 Reminder to please bring something along for next meeting. Thanks Belinda for pikelets. Craig chaired after morning tea.

**Work and Expenses Claims:**

Red Hill Fire Shelter – clarify if work claims are being submitted.

Anne spoke - confusion among Directors regarding work claims, remembers a meeting last year where it was said Work Levy could be claimed, initial meeting July 2015 – claiming work hours would increase cost of project so community agreed no work hours would be claimed (budget \$24,200), Anne forgot this was agreed to.

**Discussion / comments regarding Red Hill Fire Shelter work claims;**

Good idea to limit claims to Work Levy.

Part of our DA.

Anne said the labour would be free, member had no recollection of a meeting changing this.

Are Red Hill work claims coming out of budget? No. Note: one work claim came out of budget.

Should not be claiming work hours.

'Main people' should be able to claim Work Levy ie Anne, Sattwa.

Confusion regarding work claims not limited to Directors, broader community confused, needs clarification.

**Broader issue around work claims;**

Work Levy never intended to be revenue raiser.

Happy to pay Work Levy if not completing work.

Future Co-op expenditure – the more we claim – the less we have in the bank for projects.

Approved Community Job List needs to be clear and well defined. Peer opinion should not come into it.

Entire income lost from work claims is 11% (income includes Work, Annual and Road levies).

**ACTION:** Further discussion required around Work Claims.

Work Claim Todd and Gemma – **approved**.

**VOTE:**

Members should be able to claim the Work Levy on the Red Hill Fire Shelter.

**For:** 8      **Against:** 2      **Abstain:** 3

**Approved** ie. members are able to claim the Work Levy on the Red Hill Shelter (not the Annual Levy).

**Review Approved Community Job List:**

Read though Approved Community Job List and deleted 'cleaning up day after community events, collecting firewood for pizza oven'.

**ACTION:** Update Approved Community Job List (Denise).

**General Business Agenda Items:**

1. Greg Hunt (neighbour) **regarding fencing** – requesting \$1800 from Co-op for fencing east of North Gate. Dry weather has allowed access to areas previously unable to be accessed. Line has been cleared by tractor where possible. Quality barbed wire has been used.
2. **Camp Kitchen / area upgrade** –
  - fire extinguisher requires annual check / completion of necessary paperwork. Lyn Kingma has approved roof and deck.
  - Next stage – re-modeling front wall of kitchen (Frank donating door). Use remaining budget for this.
  - Work force of approx. 10 attends Men's Shed every week.
  - New composting toilet / shower – make this a priority. Needs a DA (**include everything on the one DA**). Need to decide on model – consider double chambered toilet. Include disabled access. Usage issue – need a system designed

- for heavy use. Wayne to check with Sattwa re costing. **Bring costing back to next meeting.** Building is currently dangerous. Need volunteers to look after toilet.
- Wayne to text community when mowing is planned so others can chip in.
  - Kevin has done a drawing of what the area may look like in the future (comments please, but not on the drawing).
  - Roof over pizza oven.
  - New roof over kitchen.
3. **Cat and fox eradication** – Garth is professional eradicator. Uses dog and whistle – shoots with 22 magnum rifle. Member local gun club and the Sporting Shooters Association (sight this re public liability insurance). Seeking permission to eradicate on Goolawah (free service). Laws around how close shooting can occur to homes. Humane practice is important.  
Frank would be prepared to get a gun licence and rifle.  
**Approved unanimously.** *Anne or Paul will send out a text when Garth is coming.*
4. John Seeds Deep Ecology Workshop – 2 day weekend workshop. Anne read out overview. Fee – \$200, Concession - \$100, can't afford pay - no fee. Proceeds to environmental causes. Covered by public liability. Open to broader public – camp at kitchen. Suggested for May. 15 to 40 in workshop.  
**VOTE:**  
*Accept request run workshop in May (toilet needs attention, port-a-loo?)*  
**Abstain: 1 Remainder approved.**
5. **Membership Handbook Draft** – post on website and camp Kitchen noticeboard for comment.  
Some interested in the Co-op are turning up thinking they can buy a share for \$7000 – need to read the website more carefully.
6. **Mog** – been unwell for last 2 or 3 weeks. Fungal bacteria – serious disease (requires hospital treatment for at least 6 months). Isolated to eucalyptus leaf litter (breathe in spores, tallwood mentioned as a source). Staying in accommodation near base hospital (Rotary House). Public health issue. Rare emerging disease. *Cryptococcus gattii*. Symptoms – double vision, headaches, hearing. Lung stage – had no symptoms. Spread to brain. Harvey to contact NSW Health to ask if they would come to the Co-op (risk management plan). Bacteria found in the nasal cavity of koalas.

**Gratitude Round:** comment from each member.

**Meeting Closed: 12.40**