

Goolawah Co-operative Annual General Meeting 14 August 2021

Commence: 9.05

Chairperson: Wayne Skinner

Minute Taker: Julica Jungehülsing

Acknowledgement of Country Yahway - Barri Dhungatti

Members:

Jenny Skinner, Wayne Ellis, Roger Ball, Bronwyn Little, Peter O'Hara, Alan Blake, Justine Shaw, Robin Hewitt, Denis Cobourn, Marty Cole (D), Nick Reid (D), Ralph van Hulst (D), Andrew Barson, Tony Roberts, Clint Campisi, Ishbel Keenan, Kevin Harper (D), Larry Knight, Aliya Aamot, Russell Childs, Alicia Fox, Erika Schuster, Anna DuChesne, Wayne Skinner, Julica Jungehülsing, Wayne Skinner (D), Belinda Ball, Craig Singleman (D), Dan Rose, Trinh Nguyen

Visitors:

Elizabeth Locke, Lee Albert

Apologies:

Frank Dykshoorn, Luke Keenan, Cindee Pascoe, Jim Ronchetti, Lexie Gonzales, Mark Doonan, Alby Hunter, Denise Cobourn, John Jelly Brumpton, Louise Roberts, Steve Hall, James Galletly, Jac Larsen, Ric Marie, Gordon Hook

Confirmation of previous General Meeting Minutes:

PROPOSAL: To accept the previous minutes (signed by Chairperson)

PROPOSED Wayne Skinner SECONDED Kevin

Approved unanimously

Directors stepping down

Trinh thanked the directors for handling a difficult year extremely well. Craig reflected that the pandemic and having to spend time on negative matters made the work of the board harder. And that sometimes the community needs to go through disruptive phases like this.

Election of Directors, Office Holders & Committees

Ordinary Resolutions

1. To allow a single resolution approving the seven nominees as 2021-22 directors.

PROPOSED Wayne Skinner, SECONDED Denise Cobourn

Approved unanimously.

2. To approve the seven members who nominated for 2021-22 director positions.

They are Denise Cobourn, Kevin Harper, Julica Jungehülsing, Bronwyn Little, Craig Singleman, Wayne Skinner, Ralph Van Hulst.

PROPOSED: Wayne Skinner SECONDED: Denise Cobourn

Approved unanimously.

Secretary:

The meeting appreciated Dan Rose's offer to work again as Secretary, and suggested that a second person (possibly Denise if she agrees) assist him.

As CNL requires that the board appoints the Secretary, it will consider the role soon after the AGM.

Treasurer:

John Tennock renominated and was unanimously approved with thanks for his dedication and work

Website Administrator:

Peter O'Hara

Finance Committee:

Denise Cobourn, Wayne Skinner, Peter O'Hara,

Membership Committee (4 members were elected):

Trinh Nguyen, Marty Cole, Justine Shaw, Ishbel Keenan
approved unanimously

Policy Committee:

Peter O'Hara, Denise Cobourn

DA Committee:

Directors, Peter O'Hara, Andrew Barson

Roads Co-ordinators:

Kevin Harper, Ralph Van Hulst

Machinery Co-ordinators:

Ralph van Hulst, Kevin Harper

Flood & Fire Warden:

Craig, Roger, Steve Hall, Jac Larsen

Newsletter Co-ordinators:

Anna Du Chesne, Jac Larsen, Griff

Social Events Co-ordinators:

Erika, Clint, Larry, Trinh, Noëmi, Craig

Camp Kitchen Maintenance:

Trinh Nguyen, Bronwyn Little, Jenny Skinner

Landcare & Environment Committee:

Rob Hewitt, Jac Larsen, Alby Hunter, Pig Hunters, Craig

Ordinary Resolutions

1. To accept the Co-operative's Annual Financial Statement 1/7/2020 to 30/6/20, 2021-22 Administration and Infrastructure Budgets, and the 10 Year Master Plan posted on the website.

PROPOSED: Wayne Skinner SECONDED: Dan Rose
Approved unanimously.

Rationale: The budgets consider the administration expenditure and requirements for infrastructure replacement and projects for 21-22 financial year.
Surplus, mainly from unspent road maintenance funds, has been placed into consolidated funds.

The outstanding liability for completion of DA projects per Condition 4 of our DA is reflected in the 10 Year Master Plan. This liability is estimated at approximately \$750,000. The ongoing road maintenance requirement imposed by KSC is included in the yearly Administration budget.

Wayne explained the financial statement and how sums are being allocated. Projects like Boomerang Garden and playground, Camp Kitchen (heat pump, possible shower), can be allocated out of the existing funds and taken out of the infrastructure fund

Big projects like Crow's suggested dam (\$ 25.000) would possibly require a levy increase or a one-off extra contribution.

2. To accept the changes to the Membership Policy posted on the website

PROPOSED: Trinh Nguyen SECONDED: Wayne Skinner

Rationale: Since the approval of the Membership Policy at the July GM, further amendments were made to allow the membership eligibility vote and ratification of a share transfer at the same GM.

Approved unanimously Abstain: 1

Thanks to Denise for continuing to bring the policy documents up to date.

3. To accept Lee Albert as eligible to be a Member of Goolawah Cooperative

Rationale: Lee has completed all requirements to become a member of the Co-op.

PROPOSED: Trinh Nguyen SECONDED: Wayne Skinner

Approved unanimously.

4. To formally ratify the share transfer of site 57 from Tony and Louise Roberts to Lee Albert.

Rationale: Share transfer and Ratification forms have been completed and Lee has paid the Share Capital and Joining Fee.

PROPOSED: Wayne Skinner SECONDED: Alicia Fox
Approved unanimously.

Business arising:

Local Land Services - Koala Protection Agreement (Craig)

Due to Covid all 'outside business' of public service in the area seem to have stopped

Speeding on Frog Hollow

The last Director's Meeting had approved \$250 for new signage. Nick received a quote from Kempsey Signs and will arrange several signs to be put up. Members suggested another for the kids playground, and maybe involve kids with making some signs. Members encouraged to talk to people who speed. Building of a dip on Red Hill Road near playground could be useful. With more signs needed the budget was increased to \$500.

PROPOSED: Wayne Skinner SECONDED: Kevin Harper
Approved unanimously

Actions: Nick to proceed with signs, **Playground/Red Hill team** to discuss dip option, **children** to paint/draw extra signs.

Directors Meeting Minutes

are posted on the website, and will be displayed in Camp Kitchen.

Secretary's Report

- Reminder to collect new share certificates.
- Crown Roads maintenance permit for Illa Langi: a long follow-up process was necessary, and mention made of SEPP 14 zone. Approval is valid for 5 years.
- Co-op rule changes were submitted to Fair Trading and approved.

Treasurer's Report & Work Claims

PROPOSAL: To accept Treasurer's Report and Work Claims.

PROPOSED: Wayne Skinner SECONDED: Dan Rose
Approved unanimously.

DA Report (Wayne)

Nevertire Road upgrade is on hold, pending progress with Lawyers and Council. Traffic counting was done and evaluated and result is the Co-op resembles a retirement village with approx. 1.8 car movements per household per day.

McLaren Engineering recommends Nevertire should be unsealed and suggested road design details, and their recommendations will be integrated in a new DA modification proposal for KSC. Wayne hopes to receive that within 4 weeks.

Road Report (Dan/Wayne)

Illa Langi is in very poor condition and needs urgent work. Callum had contacted another contractor in Grafton and talked to Nick Hobbs..

Dan still chasing Lands Department for permits.

GMK has closed his books because of a big sub-development job. Craig offered to help with finding another contractor.

Action: Craig will ask George for a recommendation for another contractor.

Machinery Report (Kevin)

Most machines are working well, the old slasher is getting some attention from Frank, fire striker and other equipments were recently tested and working fine.

Suggestion to offer newer members introduction date to using equipment. Thanks to Ralph and others who helped many members use tractors.

Action: Machinery team to offer introduction date

Membership Report (Marty, Ish, Trinh)

Elisabeth Locke is half way through her process.

Michael Young is in Sydney & Byron Covid bubbles, still interested.

Hazel Ortega and Jonathan Matterson have submitted application (see web).

Patrick and Kylie Indo are no longer interested in membership (application deleted from web).

Caleb Reid, stuck in Byron, will come back soon

Ginny Reid, still keen to finish process

Eligible for membership:

Arly & Sam

Michelle and Logan

Share for sale: Isaac Ryan, remains firm price (\$200.000)

Fire, Flood & Land Care (Craig)

Members were encouraged to not become complacent after a wet year, and keep good work up that has been going on in several asset protection zones and around lots.

According to Craig there's a high percentage for a wet spring, La Niña is likely to continue for several more months.

The next "Slash & Mow Your Site" cut-off date is August 15th, please remind members and/or help those who are away or can't do the work for other reasons. Jac identified lots of orchids coming up, it would be ideal to balance maintenance and nature protection, some education could as well help to not damage koalas trees whilst slashing, etc.

Action: Land care group and those who slash and maintain trails to communicate and work out best ways to do it.

Cool/cultural burn: we're still pursuing the plan to invite Arthur Bain, elders and RFS crews for a cool burn, a trial run in the west had been cancelled due to strong winds.

Pigs: Salty had success with trapping wild pigs (maybe 14 in as many days?), traps are being modified after damage.

Land Services had offered to bring wildlife safe poison stations, an information session could be organised if people are interested.

Action: land care group to discuss further pig control, if poisoning seems useful or rather more trapping

Fire hazard reduction: no fire restrictions yet, some fire breaks are still wet and difficult to light,

- If you burn big piles, maybe notify community via phone tree.

Social Committee Report (Trinh, Craig):

Romeo and Juliet will due to Covid restrictions probably be an outdoor event, date: Sunday September 12th

Many social events had been cancelled, with QR codes we can maybe start them up again. Covid uncertainty is difficult to deal with for all.

Art work slowed due to Alby in lockdown in Newcastle, kids are encouraged to keep projects going.

G-Month:

Some events will happen in October as planned, amongst them, music night, trivia night, open mic performance night (contributions welcome) a focus on comedy, drama, poetry reading, skits, circus skills etc, Also art workshops/"Gooli-Archi", beach walk, fishing outing. These are all doable within Covid restrictions.

Project updates:

Camp Kitchen Accessible Toilet (Wayne)

Thanks for all the work during the weeks to finalise the deck before AGM.

Proposal to add \$2500 to the project budget to add stairs/steps as seats on east side of the deck. Member request to use untreated timber.

PROPOSED Wayne S SECONDED Roger

Approved unanimously

PROPOSAL:

To set aside \$2000 in funds for a hot water system for Camp Kitchen, either solar or gas, small, approx. 1000 litres

Approved Unanimously

Action: Camp Kitchen Team to bring forward a plan for the system and budget to be approved before commencement.

Red Hill Last Resort (James)

Team has almost finished the six eaves, if someone would take the hat for the next steps, James would appreciate a hand over to someone else.

Action: Volunteers please contact James

Red Hill Boomerang Garden (Jac/Ish)

A plan was passed around with a drawing of ideas (on web as well) with benches, chess, etc. Gordon Tighe will help with swales, idea is to start soon. Ideally the work on the garden will be part of a (still to be finalised) masterplan for Red Hill.

PROPOSAL: To allocate \$1000 for the Red Hill Boomerang Garden Project.

PROPOSED: Jac Larsen SECONDED: Wayne Skinner

For: unanimous Against: - Abstain: 1

Red Hill Playground (Marty)

PROPOSAL: To allocate \$1000 for the Redhill Playground Project.

Liability requires signage and soft falling undergrounds, sawdust or sand

Mark & Christina donated a trampoline, Clint donated other items, Marty encouraged members to keep that organic growth of the project going. Earthworks and planting will be used for privacy and screening closest neighbours, some parts of playground might be moved to Boomerang Garden.

PROPOSED: Marty SECONDED: Wayne Skinner

Approved unanimously Abstain 1

General Business

Phone tree/Signal

Clint (supported by AI) is looking into sharing PT and therefore reducing the load on one person. A few days after introduction in the week before the AGM the Signal group had already 40 members (80 were at this stage on the phone tree).

Members agreed to give the web based App Signal Group a 2 months trial, the old sms phone tree will still be kept alive and maintained as second option during the trial period. A separate Signal PT discussion group (everyone welcome) is working on the code of conduct and smooth operation.

Massive thanks to Clint for managing the phone tree so well for so long.

Disappearing parcel

A parcel had been delivered by courier and disappeared. Bronwyn followed up with company and contacted David Van Megchelen. DVM had Bron's parcel under lock and key in his container, parcel was opened.

Action: Directors to inform David in writing that the parcel incident was noted in the Goolawah Incident book.

Website

Peter is happy to be contacted for suggestions, comments, improvements of website, tries to keep it as forum for official and timely information. Reminder to committees: it's not the web guy's job to keep all content up to date, so please send him any revised policies, forms for updates on the site accordingly.

Cemetery

A month ago Aliya had a conversation with Council, going through requirements, an earlier approval has run out (2 years), a \$200 DA fee would apply if we're still interested in the project. Aliya is happy to go ahead and be project manager, if people still want a low cost option for urns and graves.

PROPOSAL:

To allocate \$500 to proceed with preparations for the cemetery plan and include in budget

PROPOSED Aliya SECONDED Wayne

Approved unanimously. ABSTAIN 2

Ralph Erthel/Fees

Ralph Erthel's health is not well and his memory is failing. Craig is in touch with Ralph's older daughter who asked him to look after Ralph's affairs (and banking). He can give members more information in personal conversations.

Motion: to move any late fees for Ralph Erthel for 3 months until accounts are accessible again.

PROPOSED Roger SECONDED Denis

Unanimous

Reports

Dan explains that reports are usually printed out for meetings and passed around during meeting. He suggests it might be better/safer/less disturbing to not pass around in meetings, a trial will be run where he puts them on board in CK a week before the meeting.

Parking

please remember that community land is not a parking space, please keep your cars mainly parked on your site (unless short term, wet weather or other urgent temporary reason)

Meeting closed 12.30

Next meeting: Saturday 9 October 2021 Camp Kitchen 9:00am