

Directors Meeting 24 August – Start time 1:08pm

Via Zoom meeting

To accept the minutes of 31 July 2021

To be accepted at next DM

Attendance: Wayne, Dan, Julica, Ralph V, Kevin, Denise, Bronwyn, Craig S.

Guest: Alan Blake

Welcome to New Directors – Dan to look for and update Directors' Handbooks

Covid safety – Police visited Mens Shed (while attending to another unknown matter elsewhere on G'Wah) – reminder to have masks available.

Portfolios confirmed- noting ability to change these as need be in the future.

*Daniel was appointed as Secretary unanimously via electronic form.

- Denise has offered to assist Daniel with Secretarial work.

*Treasurer- John Tennock

*Finance – Wayne S.

*Membership Committee – Julica

*Policy – Denise

*DA – Wayne

*Roads – Kev

*Machinery – Ralph V

*Flood & Fire – Craig

*Land Care – Julica & Craig

*Social Events – Craig

*Camp Kitchen – Bronwyn

Directors looking to produce a more documented yearly plan – regarding projects and outcomes we are aiming towards.

Signal Group appears to be a success, with some teething issues being ironed out.

- Big thank you to Alan Blake for his work.

Finances – discussion and acknowledgement of Council rates, and just how much we each save personally not having to each pay our own KSC Rates, being a part of Goolawah. Eg thousands each! :)

Directors approval to pay rates from Council noting an annual increase (as per usual). Motion moved by Wayne (seconded Dan) to pay the amount of \$218.20 additional to the approved budget of \$10,000 for the Kempsey Council rates was approved unanimously by the directors.

The Local Lands Services report has been completed and filed online by the Secretary.

The Land Enclosure Permit has been completed and paid by the Secretary.

Lots of projects happening this year – John advised he can produce reports on projects as and when needed before meetings if requested.

Bi-monthly DMs on 2nd Sat of each month agreed to, covid restrictions to be adhered to.

Policies and any future changes – noted that some policies are quite old. Eg Tractor and machinery policy needs an update. Denise is happy to help Kev and Ralph achieve this.

Complaint Management Policy and Procedure is under review. Draft Disputes and Rule Breaches Policy will be posted for member consultation in the near future.

Discussion on Working Bee's and ability to do them under Covid restrictions

Secretary to start a draft letter to David Van Meghelen – re an incident with a missing parcel being recorded in the incident book.

Track to Big Hill was used by vehicles, someone has driven through a fence to gain access. Yancoal will be informed of the broken fence.

Email will be used for all important Directors' communications (not the Signal-App).

Meeting Closed 12.20pm