

Work Claim Form



Submit Work Claim to Treasurer at least 10 days prior to General meeting gool.treas@gmail.com

Only work on the attached Approved Work List is claimable.

Work Claims may be applied at \$10 per hour to the Work Levy (WL) or the Annual Levy (AL).

Maximum claimable annually is WL \$180 + AL \$625 = \$805 per share

Work Claims must be submitted on this form within 3 months of completing work.

Claims must be validated by the treasurer BEFORE being submitted to a General Meeting for approval.

Work claims cannot be applied to future years' levies.

Name/s: Denise Cobourn		Site Number: 35		
Date lodged: 15.12.21		Approval date General Meeting: 12.2.22		
Date/s Worked	Description of work	Category	Hours	Amount
e.g.10.9.21	Membership work	C 1	3	30.00
15.12.21	Rule amendments x10 Draft Guest Policy	C1	5	50.00
		Total claimed		80.00
Notes				

Treasurer's Validation						
# shares	Annual Max	Prev. claims this year	Forward from prev. years	Available to claim	Validated for this claim	Date Validated
1	805	180		6626	50	05/02/22

Approved Work List

Work not listed requires General Meeting approval

	Category
A. Land Management	
1. Slashing and mowing community areas	A1
2. Weed & feral animal eradication	A2
3. Brush cutting community areas	A3
4. Clearing large branches and trees to facilitate slashing	A4
5. Clearing fence lines	A5
6. Fuel reduction	A6
B. Building and Maintenance	
1. Road maintenance	B1
2. Machinery maintenance	B2
3. Community kitchen area	B3
4. Community trees and gardens	B4
5. Community projects	B5
C. Administration	
1. Committee business Note: attendance at committee meetings is not claimable	C1
2. Website Administration and Gazette	C2
3. Reviewing and producing meeting minutes	C3



Goolawah Cooperative Limited

Work Claim Form

At the General Meeting on 4 April 2015 the following resolution was passed:
 "Work Claims to be applied at an hourly rate of \$10 regardless of whether applied to the Work Levy or Annual Levy commencing 1 July".
 This makes it possible to use a much simpler claim work claim form.

This form contains fillable form fields to make it easy to correctly and legibly complete and send for validation. Please (1) save it on your computer, (2) open it with free Adobe Reader or Nitro Reader, (3) fill in the details, (4) Save the changed form with a new name, (5) email it to gool.treas@gmail.com. Alternatively you can print it and complete it manually. If you choose this option please write legibly!

Follow these links to download the latest version of [Adobe Reader](#) or [Nitro Reader](#)

Share Name	Kevin Harper	Share Nos:	69	Hourly Rate
Claim Date:	04/12/2021			\$10.00
Date Worked	Description of work.	Category	Hours (Decimal)	Value
18/10/2021	Slashing fire trail		2	20
04/11/2021	Slashing fire trails		3.0	30
			0	
			0	
			0	
			0	
			0	
			0	
			0	
	Please use a separate sheet if necessary. Add total here >		0	
TOTAL CLAIMED			5.0	50.00

Values in this column will be calculated automatically if you have a compatible pdf reader

Notes/comments For slashing claims on mens shed days I don't claim first 2 hours as MS Volunteering.

Validation by treasurer						
# of shares held	Annual Max \$ WL and AL	Prev. Claims This Year	Forward from Prev. Years	Available to claim	Validated for this Claim	Date Validated
1	805	170		635	50	05/02/2022

Clear Form

Approved at meeting (date):

- Only work on the Goolawah approved jobs list is eligible to be claimed.
- Only work performed in the 3 months preceding the claim is eligible to be claimed.
- Claims will only be accepted if submitted on this form.
- Claims must be validated by the treasurer BEFORE being submitted to a meeting for community approval.
- Claims that don't meet accepted guidelines may be rejected and returned to the originator for revision.
- The maximum you can claim in any one year is the Work Levy and Annual Levy for each share you own (maximum 3 shares) (WL \$180.00 plus AL \$500.00 = \$680.00)
- Work claims cannot be applied to future years' levies.
- Levies must be claimed within 3 months of the work being done.

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Name/s: Larry Knight		Site Number: #37		
Date lodged: 4 DEC 2021		Approval date General Meeting:		
Date/s Worked	Description of work	Category	Hours	Amount
e.g.10.9.21	Membership work	C 1	3	30.00
SEP-NOV '21	Camp Kitchen Maintenance	B3	8	80
		Total claimed	8	110
Notes				

Treasurer's Validation						
# shares	Annual Max	Prev. claims this year	Forward from prev. years	Available to claim	Validated for this claim	Date Validated
1	805	120		685	110	

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5. Clearing fence lines	A5
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Name/s: Trinh Nguyen		Site Number: #36		
Date lodged: 4 DEC 2021		Approval date General Meeting:		
Date/s Worked	Description of work	Category	Hours	Amount
e.g.10.9.21	Membership work	C 1	3	30.00
SEP-NOV '21	Membership Committee Business	C1	3	30.00
		Total claimed	3	60
Notes				

Treasurer's Validation						
# shares	Annual Max	Prev. claims this year	Forward from prev. years	Available to claim	Validated for this claim	Date Validated
1	805	60		745	60	05/02/22

Approved Work List

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3. Brush cutting community areas	A3
4. Clearing large branches and trees to facilitate slashing	A4
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Goolawah Cooperative Limited

Work Claim Form 2016/17

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Share Name	John Tennock	Share Nos:	70	Hourly Rate
Claim Date:	09/12/2021			10.00
Date Worked	Description of work.	Category	Hours (Decimal)	Value
01/01/2022	to			0.00
31/03/2022	Treasurer Q3 January to March			0.00
	1/4 Annual Levy (\$625.00)		15.625	156.25
	1/4/Work Levy		4.5	45.00
				0.00
				0.00
				0.00
				0.00
	Please use a separate sheet if necessary. Add total here >			0.00
TOTAL CLAIMED			20.1	201.25

Values in this column will be calculated automatically if you have a compatible pdf reader

Notes/comments

Validation by treasurer						
# of shares held	Annual Max \$ WL and AL	Prev. Claims This Year	Forward from Prev. Years	Available to claim	Validated for this Claim	Date Validated
1	805	603.75		201.25	201.25	05/02/2022

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Name/s: <u>Wayne Ellis / Bron Little</u>		Site Number: <u>38</u>		
Date lodged: <u>14/1/2022</u>		Approval date General Meeting: <u>12/2/22</u>		
Date/s Worked	Description of work	Category	Hours	Amount
e.g. 10.0.21	Membership work	G1	2	30.00
<u>14-1-22</u>	<u>site 39. Slashing Lyalls Block</u>	<u>A1</u>	<u>5</u>	<u>\$50</u>
		Total claimed	<u>5</u>	<u>\$50</u>
Notes		To be billed to Lyall Dix		

Treasurer's Validation						
# shares	Annual Max	Prev. claims this year	Forward from prev. years	Available to claim	Validated for this claim	Date Validated
1	805	0		805	50	05/02/2022