

GOOLAWAH CO-OPERATIVE

General Meeting Minutes 10th December 2022

Chairperson: Nick Reid

Minute Taker: Denise Cobourn

Commenced: 9am

Acknowledgement of Country Yahway - Barri Dhungatti

<https://dhanggati.org.au/>

Housekeeping:

Reminder regarding meeting etiquette (Rule 49 Standing Orders at GMs)

Voting: Inactive members are not permitted to vote at a General Meeting either in person or via a proxy (Rule 41 Voting).

Attendance:

Peter O'Hara, Lee Albert, Belinda Ball, Elizabeth Locke, Dan Rose, Bron Little, Wayne Ellis, Rob Hewitt, Marty Cole, Sam Odermat, Callum Lawson, Cindee Pascoe, Jim Ronchetti, Ralph Van Hulst, Peter Wells, Mairead Shorten

Directors:

Wayne Skinner, Ralph Erthel, Craig Singleman, Jac Larsen, Julica Jungehuelsing, Nick Reid.

Apologies:

Rose Mahar, Ric Marie, Leah Skinner, Jenny Skinner

Visitors:

Gini Reid

Proxies:

Nil

Confirmation of previous Special General Meeting Minutes: (Chairperson)

PROPOSAL:

To accept the previous minutes (signed by Chairperson)

PROPOSED: Wayne Skinner

SECONDED: Kevin Harper

Approved unanimously

Treasurer's Report & Work Claims

PROPOSAL:

To accept Treasurer's Report and Work Claims.

Work Claim for website management - last 12 months 65 posts @ 10 minutes per post.

PROPOSED: Wayne Skinner

SECONDED: Kevin Harper

Approved unanimously

Business arising

Director's Meeting Minutes posted on the website.

Share Transfer and Ratification as a Member

PROPOSAL:

To transfer Share 63 from Walter Auer to Elizabeth Locke and ratify Elizabeth Locke as a member of the Goolawah Co-operative.

RATIONALE:

Walter and Elizabeth have come to an agreement about the sale of Share 63. They have completed and signed the Share Transfer Form, and the joining fee and share capital have been paid. Elizabeth is eligible for membership and has signed and completed the Application to be Ratified as a Member.

Note: *Share Transfer Form was not witnessed. Meeting agreed to proceed with vote and witness Walter's signature next weekend when he visits Goolawah.*

PROPOSED: Julica Jungehuelsing

SECONDED: Wayne Skinner

Approved unanimously

Bank signatories

Discussion:

Louise Roberts removed as a signatory. Maximum of 4 signatories on each account. Signatories can log on and complete on-line transactions. Succession planning for treasurer's role needs to be considered.

PROPOSAL 1:

To add Natalie Lawler and Wayne Skinner as signatories to the following Bank Australia accounts;

Bank Australia BSB 313-140

Goolawah Cheque Account Acc 12088171

Goolawah Investment Account Acc 12086245

Term Deposit 3 months Acc 138382457

RATIONALE:

To remediate the risk of one signatory being unavailable. John Tennock and Dan Rose are current signatories.

PROPOSED: John Tennock

SECONDED: Wayne Skinner

PROPOSAL 2:

To add Natalie Lawler and Wayne Skinner as signatories to the Coastline Credit Union account;

Coastline Credit Union BSB 704-189

Bonus Reward Saver Acc: 11015673

RATIONALE:

To remediate the risk of one signatory being unavailable. John Tennock and Craig Singleman are current signatories.

PROPOSED: John Tennock

SECONDED: Wayne Skinner

PROPOSAL 3:

To add Natalie Lawler as a signatory to the National Australia Bank account;

National Australia Business account BSB: 082-798

NAB Cheque Acc: 488646867

RATIONALE:

To remediate the risk of one signatory being unavailable. John Tennock and Dan Rose are current signatories.

PROPOSED: John Tennock
SECONDED: Wayne Skinner
Above 3 proposals included in the one vote.
Approved unanimously

Project Proposals

PROPOSAL 1:

To approve a project, including funding to implement traffic calming at Red Hill to the value of \$1000. The calming would be positioned between Frog Hollow Road and Red Hill Road.

RATIONALE:

Vehicles are speeding along this section of the road. In addition to the usual traffic, Red Hill children are utilising the road and hazards have increased of late as children become more mobile. Funding would be for contractor equipment hire and materials, as well as Work Levy for members involved.

The construction of the traffic calming would align with the construction of stage 1 of Nevertire Road to enable the opportunity to save funds by utilising the equipment in use at the time. Calming Options include roundabout, speed humps, shrubs and/or a corner. A plan and budget would be produced before commencement of the project.

PROPOSED: Wayne Skinner
SECONDED: Denise Cobourn

Discussion:

Speeding vehicles, including motorbikes, is a long-standing behaviour issue that needs to be addressed. Naming and shaming. Drivers should be respectful. It is dangerous and creates a dust issue for residents. Children riding motorbikes are also using this section of road. Rattle rubber bumps, curves, chicanes or a structure / flags that clearly shows drivers they are entering a high pedestrian area could also be considered. Speed bumps may be placed on private roads, but not on Crown Roads. Try using old tyres and soil to trial chicane before installing a permanent fixture. Location research is required. Speeding is also an issue along Tallowood Road. Form an action group, speeding squad or similar.

PROPOSAL AMENDMENT: To approve a project, including funding to implement traffic calming at Red Hill to the value of \$1000, **and to establish a Speeding Committee to come up with a plan.** The calming would be positioned between Frog Hollow Road and Red Hill Road.

Volunteers for Speeding Committee: Elizabeth, Mairead, Nick, Denise.

PROPOSED: Wayne Skinner
SECONDED: Denise Cobourn
Against: 1 Abstain: 2

Approved

PROPOSAL 2:

To approve a project to build a swale and plant at the end of Waterview Lane. This project will include planning and funding the planting on a section of this area to prevent vehicles from using the grassed area as a thoroughfare. Funding for trees, soil and mulch to the value of \$1000. A plan and a budget are to be produced before commencement of the project.

RATIONALE:

The popularity of the playground has seen an increase in usage of the area. In addition, with the completion of the Last Resort we would expect more pedestrian traffic. Currently, vehicles use this section as a thoroughfare which is not the purpose of the section. This is an unsafe practice in such close proximity to a playground.

PROPOSED: Wayne Skinner

SECONDED: Jac Larsen

Discussion:

Mud map presented by Jac. Drainage is an important consideration. Walking and cycling only. Was never intended to be vehicle access.

Against: 1

Abstain: 0

Approved

Reports

Secretary's Report: (Rose)

Nil business.

Membership Report (Julica):

- Ginny visiting this weekend – would love to meet more members.
- Tanja – guest of Michael Clancy. Guest Agreement pending – waiting for National Crime Check. Plans to complete Membership Application.
- Hazel, Johnathan and Emily haven't progressed their application.
- Martin and partner decided not to proceed.

CCU update (Wayne):

- Rule changes, Terms of Issue and draft Disclosure Statement submitted 21.11.22. Turn around is unlikely before Christmas.
- Invoicing of CCU is unlikely to commence 1st January, may need to double invoice 1st April. Best to commence invoicing after DoFT response. Further discussion is required.
- CCU invoice is treated in the same way as all other levies and is referenced in the Finance Policy.
- Member approval of the Finance Policy update at the February GM.

Nevertire Road Stage 1 update:

- Road Design completed by Kevin Hall
- Bill of Quantities completed - tenders / quotes to follow. Need a solid contract ie. fixed price. Labour and soil costs are increasing.
- Supervising Engineer engaged - can do tenders if we choose.
- Surveyor engaged.
- S138 prepared and ready for submission – anticipate submission around 1st February. Must be submitted by 1st March.
- Our current insurance to be used initially. Contractor will have insurance for job completion.
- Road will be fit for purpose with a 20 year life span.

Complaints update (Nick)

Complaint against Crow Tribe for rooster noise nuisance was upheld. Several letters were sent to Crow and Aliya. After a meeting with the Board Crow agreed to kill the rooster and to not have a rooster at his sites until an updated Animal Management Plan with a request for a rooster is approved by the community.

All 15 complaints by Crow Tribe have been withdrawn.

Crow and Aliya Tribe have submitted an Animal Management Plan for approval.

Discussion:

The AMP submitted is not accurate. The way the rooster was killed was mentioned. Considerations for introducing and managing animals / AMP template. Link:

<https://goolawahmembers.files.wordpress.com/2021/10/introduced-animals-planning-5e0-management-v3.pdf>

Action:

Crow and Aliya will be asked to resubmit an AMP, accurately reflecting the actual species and number of animals on their sites. They will also be asked to specify whether the methods they use to kill animals will comply with current DPI approved humane practices requiring that poultry and rabbits must be stunned,

then bled out while in a stunned state, and must not be allowed to regain consciousness during the bleeding out process.

Complaints management policy update (Nick):

- Rule Breaches, Complaints and Disputes policy DRAFT. Draft was posted in March and reposted last week – there has been one comment on the website.
- Provided background on draft which commenced approx. 18 months ago and gave an overview of what's included in the current draft.
- The aim is to bring the policy for voting on at the February GM.
- Members have varying views on fines – see Current Rule 21 Fines payable by members.
- Rule 22 Disputes and mediation – consider the mechanism we want to use for mediation.
- Aim to make the policy more user friendly, less bureaucratic e.g. a flowchart.

Action: Please provide feedback and comments to Nick or any Director.

Machinery Report (Kevin / Ralph):

Both slashers are waiting for parts.

Volunteers for slashing community land are always needed.

Fire and Flood Report (Craig):

- Slashing dates cut off dates advised mid last month. Keep own site slashed. Absent members need to maintain sites. Try to coordinate with members in the first instance.
- Any issues or concerns contact Craig.
- Extension of Illa Langi Road (Chris Robbin's access). Saplings have grown to the point where unable to slash. Using current budget (\$2322 unspent) for a forest mulcher – expected Tuesday 13th December. If budget permits consider other areas requiring a mulcher i.e. behind Peter & Julica and along Illa Langi Road.
- NP are looking at fixing boggy areas on road to Big Hill.
- There is an access path between Jelly and Zac.
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Land Care Report (Craig / Jac):

- Drone map surveys mapped camphor laurel. Didn't map lantana.
- Weed contractors reengaged. Successful program.
- Hotspots – introductory session was worthwhile and a great opportunity for networking with other land managers. 2 stage workshop to follow next Autumn. See website article. Hotspots co-ordinators will visit prior to the workshops to complete surveys and planning.
- Koalas – keep tracking and notify Jac.
- Thank you to the team working on Landcare projects, including the work completed by Rob and Tanja on the triangle.

Social Committee Report:

NYE – usual party.

Project updates:

1. Red Hill Last Resort
 - Final Inspection completed last Monday. Lots of paperwork to complete.
 - Hoping James from RFS will sign off on Fire Certification.
 - Wayne can sign off on BAL.
 - Hard surface to fire tank (BPAD) is being completed by Nick Conomos.
 - Pest inspection and BPAD and to be finalised before submission of Occupation Certificate request.
2. Accessible toilet / Camp Kitchen – inspection imminent.

3. Red Hill Boomerang Garden – no updates. Grand opening of stall took place last Sunday.
4. Red Hill Playground – ticking along, would like to erect a small shade shelter, and a shelter for the Fire striker near the Last Resort.

General business:

1. Inspection of on-site sewerage management systems – looking at compliance and non-compliance of previously approved systems. Craig gave an account of his experience. Where non-compliance was identified residents can expect a letter suggesting ways to become compliant.
2. Muddy pages (details members skills and talents) - Elizabeth is doing an update, template to go on the website.
3. Directors to advise via the Phone Tree when Director's Meetings are to be held. When the co-op changed from monthly to bi-monthly GMs, we discussed this as an opportunity for members to attend DMs between GMs, primarily as an opportunity to observe and help a member decide if they would like to nominate or act as an alternate Director. It could also be to raise an item between GMs. The member should request attendance via the Secretary or a Director before the meeting.
4. Thanks to Mairead for a great Newsletter. Please send in articles, photos.... Next newsletter in January 😊 😊

Next General Meeting:

11th February 2023 9am Camp Kitchen.

Meeting Closed:

12.15pm