

GOOLAWAH CO-OPERATIVE
Special General Meeting
22 July 2023
Camp Kitchen

Chairperson: Wayne Skinner
Minute Taker: Denise Cobourn
Commenced: 9:05am

Acknowledgement of Country Yahway - Barri Dhungatti

Housekeeping:

Reminder regarding meeting etiquette (Rule 49 Standing Orders at GMs)

Voting: Inactive members are not permitted to vote at a General Meeting either in person or via a proxy (Rule 41 Voting).

Attendance:

Denise Cobourn, Bron Little, Belinda Ball, Erica Schuster, Christina Meyer, Dan Rose, Marty Cole, Rob Hewitt, Leah Skinner, Kevin Harper, Ralph Van Hulst, Elizabeth Locke, Peter O'Hara, Lee Albert, Justine Shaw, Clint Campisi, Cindee Pascoe, Jim Ronchetti, Jenny Skinner.

Directors:

Wayne Skinner, Craig Singleman, Marc Rosenstein (AD for Ben Adams), Nick Reid, Jac Larsen.

Apologies: Rose Mahar, Julica Jungehuelsing, Natalie Lawler, Dennis Cobourn, Roger Ball, Steve Hall.

Proxies:

Gerard Shea

Tabled tenders for Arnway Pty Ltd and MNCC.

Non-disclosure agreement included in the attendance book to ensure pricing is kept confidential to the members only until successful tender announced and contract signed.

Confirmation of previous General Meeting Minutes: (Chairperson)

PROPOSAL: To accept the previous GM minutes (signed by Chairperson)

PROPOSED: *Wayne Skinner*

SECONDED: *Jac Larsen*

Abstain – 3

Approved

Treasurer's Report & Work Claims:

PROPOSAL 1:

As required by the bank, the treasurer is authorised to open a new eSaver account with Coastline Credit Union in Kempsey. Signatories to be John Tennock, Craig Singleman, Natalie Lawler, Wayne Skinner with any two to sign. Funds to be transferred from the present Bonus Saver account to the new eSaver account to maximise interest.

PROPOSAL 2:

To accept Treasurer's Report and Work Claims.

PROPOSED: *Wayne Skinner*

SECONDED: *Jim Ronchetti*

Both proposals approved unanimously

Nevertire Road Stage 1 Tender and Funding (Wayne):

Tender responses from Contractors.

Company	Tendering Status	Comments	Cost
APH	Has not submitted	Originally intended to submit, but they could not obtain a grader.	
MNCC	Have submitted tender.	Can commence construction quite soon if awarded, and complete in 5 weeks.	Highest price. Has submitted Project Plan.
Stabilcorp	Not submitting	They have a lot of work and can't tender or commit.	
Arnway - Wayne Ardnell	Have submitted tender	Can start late August or September.	Lowest price. Has not submitted Project Plan.
GME	Was not interested in responding to the tender	Due to poor experiences with some Cooperative members.	

Discussion:

- Engineers are currently reviewing the tenders from Arnway and MNCC. Although MNCC produced a more thorough tender, Arnway's tender is sufficient to complete the work. Engineers have requested additional info from Arnway, including a start and end date. The price may increase slightly. Arnway, a local company, recently did some work for a neighbour, and council working on Maria River Road, and building the pad for the drains and culverts. Arnway may be in a position to do future work, including sealing more sections of Nevertire Road earlier if the contract goes well.
- Council are requiring a bond of 10% of the contract price. This is being questioned as it is not in the agreement but included in Section 138. Bond is refunded 12 months after Council approval of the completed road.
- Some questions regarding the design of the road. **Action:** *Post the design on the website.*
- Council have a 20 year maintenance life span.
- The work will take approx. one month.
- The Co-ops budget for sealing Nevertire Road Stage 1 was approved for \$200,000.
- Suggestion to seal all the road rather than the required 30m beyond driveways – we'd need advice from the engineer.
- **Action:** *Let neighbours know about road works.*

PROPOSAL 1:

To approve Arnway Pty Ltd as the selected Contractor to construct Nevertire Road Stage 1 sealing.

PROPOSED: *Wayne Skinner*

SECONDED: *Dan Rose*

Approved unanimously

PROPOSAL 2:

To approve further funding for the bond required by council and for any increases in costs.

PROPOSED: *Wayne Skinner*

SECONDED: *Jac Larsen*

Approved unanimously

RATIONALE:

We have quotes from MNCC and from Arnway Pty Ltd. Arnway is the lowest price but has not submitted a project plan at this stage.

The Co-op has limited time to construct the road without breaching the court order, so we need an agreed contractor and approved funds available.

The current Nevertire Road Stage 1 remaining budget is \$189,760 which is to cover the road construction, supervising engineers and other services such as Design Engineer.

AS engineering quote for the work is \$6400, plus supervision during construction @ \$155 per hour, which is estimated at 40 hrs, ie. \$6200. Total allowance \$13,000.

Annual General Meeting: 9am 12 August 2023 at the Camp Kitchen.

Meeting Closed: 10:00am