

Directors Meeting 18 September 2023, 5 – 6.30pm

Attendance: Leah Skinner, Craig Singleman, Anna Du Chesne, Wayne Skinner, Justine Shaw, Denise Coburn, Marc Rosenstein, Kev Harper

Apologies: Lexie Gonzalez

Chair: Anna Du Chesne

Minutes: Marc Rosenstein

Business Arising

Confirmation of previous minutes.

Proposal: To approve the previous Director's minutes of 22 July 2023.

Proposed: Anna

Seconded: Craig

Approved unanimously.

1) Communication

- The possibility of using Microsoft Teams as a way for directors to communicate in a streamlined and more efficient way was discussed.

Action

- Marc to set up a 'dummy' version to model.
- Marc to explore the annual cost of a license for Directors

2) Art Concept - Kev Harper

- Approval of the cost of Kev's art concept at the previous General Meeting was not discussed.
- Kev shared with directors where the costs were going - framing and corrugated - Wayne suggested a rough quote of \$1500.
- Kev believed he would come in under this figure.

Proposal: To approve \$1500 budget for the Camp Kitchen Artistic Screen.

Proposed by Justine

Seconded by Anna

All in favour

3a) Policy Update - Disputes and Breaches

- Discussed that the structure still needs tweaking.
- Glossary to be added.
- Leah suggested one more meeting to support making adjustments.
- Following this the draft policy will be posted to the website, with community discussion to follow.

Action: Leah, Denise and Wayne (and other available directors) to meet in a week to review updates.

3b) Policy Update - Resolutions and Majority Voting

- DoFT has accepted that Goolawah Rules may be changed to include Ordinary Resolutions with a 2/3 majority to pass.
- This means that both Special and Ordinary resolutions will need 2/3 majority to pass.
- Emphasis was placed on informing the community 21 days prior to a vote on Special resolutions to ensure that there was enough time for community discussion and understanding.
- Discussed the importance of putting out ordinary resolutions early .. possibly 14 days to ensure members have the time to consider their vote

Proposal: Change in Resolution and Voting to 2/3 Majority

Proposed by Denise.
Seconded by Justine

All in favour.

4) Infrastructure

- Camp Kitchen Tank
- Discussion around the decision to refill the Camp Kitchen water tank or to install a second tank at the Machinery shed or Camp Kitchen. Tank tap had been left open at the Camp Kitchen and water levels were low.
- Options were to order water in (a minimum 2 week wait at a cost of \$270. To transfer water from the machinery shed to the camp kitchen. Or to wait for a storm to top up given the size of the camp kitchen roof.
- Directors discussed the options should there be a fire close to the camp kitchen. Given the close proximity of the machinery shed tank, it was decided that the tank there could be used in an emergency. Rainwater was the general preference for consumption at Camp Kitchen

Proposal: to be revisited in a month at the next Directors Meeting.

Proposed by Leah
Seconded by Anna

All in Favour

Action - Marc to communicate with Ralph V

- Clint's Road Maintenance
- Craig shared Clint's suggested rate of \$65 per hour - broken down into \$10 labour, \$10 petrol and \$45 machine hire.
- Considering the 23-24 Budget has \$30,000 with approximately \$28,000 available, it was agreed that approval points be included with \$10,000 ceiling for the first approval.

Proposal of \$65 per hour with a \$10,000 ceiling for Clint's road works. The Board will revisit the funding when the ceiling is reached.

Proposed by Marc
Seconded by Justine

All in favour

5) Landcare / Animal Management Plans

- Adam and Shantell - AMP - No response yet. Discussed they are away for a few more weeks. It was decided that the Directors would wait until they had returned to discuss the matters further.
- Guinea Fowl on Mark Green's site - All have been sold. 3 have gone, the other three have been spooked and are playing hard to get. Mark will continue to attempt to catch them. No noise was reported by neighbours since 3 had been removed.
- Mark Green's fine of \$110 was discussed. The invoice is due to be sent on 1 October. Leah suggested that the fine may be waived as he has complied with the requirements of the community by removing the Guinea Fowl. Wayne noted that the AMP had been rejected by the community. The previous board considered the matter and met with Mark and noted that Mark had complaints raised and had breached the by-laws for Animal management plans on several occasions previously with the last breach resulting in a fine. It was suggested that Mark Green present his case to the community again at the October GM asking the community to waive the fine.

Action

- Anna to send out reminders to all members re Animal Management Plans for introduced species.
- Mark Green to be notified by the Directors of the option to request withdrawal of fine at the October GM.

General Business

1. Governance training - Waiting for Sam Byrne to return from South Africa before setting a date.
2. D.A.- Nevertire Road - Craig has drafted a letter notifying our neighbours of the upcoming roadworks. The letter has been delivered to each neighbour on Nevertire Rd.
3. The Letter of Award for the contract has been sent out by our Supervising Engineers to Wayne Anrdell (Arnway Pty Ltd). We are waiting for confirmation of the start date.
4. Special Resolution Infrastructure Shares - Wayne to continue to look at "Before / After" document that will get submitted to DoFT. Policy included 'sinking fund levy'. There are a few adjustments still to be made.
5. Treasurer Report and Signatories - John? to open Coastline Credit Union Account to allow for access to funds whilst Dan (Bank Australia Signatory) is away.
6. C8 - Anna completed this a few weeks ago, awaiting a response from DoFT. C12 Form (Annual Return) to be completed.

Meeting Closed 6:30pm