

Minutes Directors Meeting 08 January 2024 5pm Camp Kitchen

Directors: Wayne Skinner (chair), Marc Rosenstein, Justine Shaw, Julica Jungehülsing (minutes), Nick Reid (*alternate Anna D*), Leah Skinner, Jac Larsen

Apologies: Anna DuChesne, Denise Cobourn

Visitors: Mairead Shorten, Daniel Arundel, Peter Wells, Peter O'Hara, Shantell-Lea Cvetkovski, Adam Cvetkovski, Ralph Erthel, Elizabeth Locke

Documents tabled

- Minutes of last DM
- Adam & Shantell-Lea's Animal Management Plans 1 (Ferret) and 2 (Assistance Dog)
- Treasurer's report (9.Dec 2023)
- Goolawah Cooperative By-Laws revision report
- Email from Sam Byrne regarding availability for Governance Training
- Treasurer's email on the projection of Goolawah's Cash Flow Management
- Infrastructure Share report on members including invoiced and received amounts
- Treasurer's email on progress of signatories with Regional Australia Bank, Bank Australia and Coastline Credit union
- Membership documents updated by Denise (Policy, Ratification, Checklist, Share Transfer and Membership application)

Directors Meeting Minutes 30.11.2023

Motion to accept the minutes of previous DM 30.11.2023

Proposed: Wayne

Seconded: Marc

Approved unanimous

The board had approved Nick Reid as alternate director for Anna via email (6 Jan 2024) for this meeting and the following week

Bank signatories

After long exchanges between board and treasurer via email, directors agreed it would be useful to open a second account with Coastline Credit Union to avoid the complicated signatory identification process (in person/Brisbane) with Bank Australia. The Bank Australia account would then be closed once invoices for road construction are paid and the account is not receiving funds from members any more.

(note: For financial security reasons it is crucial to have our funds in several accounts with not more than \$ 250,000)

Motion: Board will investigate opening an account with Regional Australia Bank and a second account with Coastline Credit Union and gain approval from Community at the Feb GM.

Proposed: Wayne **Seconded:** Leah
unanimous

A Finance Committee Meeting will be scheduled for February to prepare and plan the Goolawah budget, further discussion and decisions by June/July

Action: Wayne to find and communicate date & time

Membership

Update of membership forms, policy and website became necessary after decisions re Infrastructure Shares (IS) at December GM. Denise added IS in relevant documents and forwarded them to board/MC.

Action: GM in Feb will be asked to approve the updated policy

Membership Application for applicants known to Coop

A standard PT message shared Mim Fluhrer's progress with her membership process and that she is available for getting to know more members. The question was raised if there should be a special/different process for someone like Mim, who has already lived on G.

Justine explained why it is useful and important to have the same process for everyone. Mim has fulfilled most requirements, just has to attend GMs before vote can happen. According to Justine Mim has no issues with following the routine membership application.

Introduced Species/Animal management plans

The board received a complaint email from Shantell-Lea with the request for Julica to not be involved and/or vote on her AMP (visiting dog, ferret). Wayne explained that members can bring evidence why a director should be asked to step down, but that members/directors cannot be silenced on issues by request.

Julica had offered before the DM to have a conversation with Adam and Shantell-Lea about their issues/accusations. A & S agreed to have that conversation.

Adam & Shantell-Lea Cvetkovski Site 13 AMP1: Ferret

The Secretary received both AMPs on 6th Jan 2024 after the last deadline (18.12.2023) had been extended via board email on request.

The ferret has been with the family for about 8 month (A&S unsure about exact date). Many discussion points about keeping a ferret on Goolawah were shared (visitor & directors), amongst them: Possible risks of accepting more introduced species for G unique wildlife; biodiversity hotspot; precedents/other people kept pets on the land in the past (guinea pigs, rabbits, etc); desexed ferret no danger for wildlife, possible consequences of escape, etc.

Action: AMP Ferret to be posted on web before Feb GM and community to discuss

A & S Cvetkovski Site 13 AMP2: Assistant dog of Shantell-Lea's visiting mother

Follow-on from first acknowledgement of dog in early 2023. The plan was discussed and Adam and Shantell-Lea gave further explanations re keeping conditions (barking, pooing), it was suggested the time frames of visits could be clarified, the provided paperwork (microchip form of Kyogle Council) might require improvement

Action: Secretary to send Adam the example of Tarrik's paperwork re assistant dog, A&S to look if they can update AMP2 before presenting at Feb GM

Further Action: Assistant dog regulations (AUS/NSW) are rather complex, members and directors will have to work to improve our process in handling the topic of visiting assistant/companion dogs in the Cooperative. Goal: to make reasons for acceptance or non-acceptance as transparent and clear as possible.

Cat on site 13

The question was raised if a cat is/was living on their site. Adam and Shantell-Lea explained that they owned a cat when moving to G and answered yes to the question that a cat has been staying on their lot. They said the cat was now not permanently living with them, A&S mentioned as well, that the cat is blind, old and demented.

A & S were reminded of the fact that they joined Goolawah signing their acceptance of rules and as well of By-law 7 (*Cats, dogs or firearms are not allowed on the Co-operative*).

Governance Training with Sam Byrne of the Coop Federation
Sam is available on 25th February 2024 for a continuation of governance training. Directors (past, present and future) as well as all members interested in governance, organisation and processes of a Cooperative are invited and encouraged to attend this workshop.

Action: Finalise date with Sam B and inform Coop via PT (Wayne)

Mental Health First Aid workshop with Lifeline

A 2-Day MHFA workshop originally planned for late Nov had to be postponed and a new date is offered between Jan 29 and Feb 14th.

Action: find date (2 consecutive weekdays) suitable for most interested members, non-members welcome to attend (Julica).

By-Laws updates

The Bylaw revision had not passed Dec GM, new approach needed.

Action: Wayne to present those with uncontroversial changes/updates for Feb GM for voting, plus maybe the suggested change to BI 5 (Noise emitting machinery times) for a vote.

Communication about Goolawah equipment

If tools, machines, tractors are taken from shed, especially over night, it would be helpful if shared on PT, so people know where things are.

Action: Wayne to send reminder on PT

Request for a dam on Crow & Aliya's site

C & A had originally planned a dam completely on their lots, later changed and decided for a different location, that would include community land. A neighbourhood meeting (planned for 8 Jan) to look at site was postponed, but planned for next few days.

Action: Wayne to encourage Crow and Alyia to finalise the dam plan well before Feb GM so people can have a look if interested to make informed decisions

Concern re Dec 23 GM

Mairead raised her concern that not enough time for discussion was allowed before the vote on Tarrik's visitor's dog. The outcome of the vote (For: 18 Against: 5 Abstain: 12) showed in her view that many members weren't comfortable to say yes or no.

Directors and chair took the comment on board.

Meeting closed: 6.50pm