

Work Claim Form



Submit Work Claim to Treasurer at least 10 days prior to General meeting gool.treas@gmail.com

Only work on the attached Approved Work List is claimable.

Work Claims may be applied at \$10 per hour to the Work Levy (WL) or the Annual Levy (AL).

Maximum claimable annually is WL \$180 + AL \$625 = \$805 per share

Work Claims must be submitted on this form within 3 months of completing work.

Claims must be validated by the treasurer BEFORE being submitted to a General Meeting for approval.

Work claims cannot be applied to future years' levies.

Name/s: Denise Cobourn		Site Number: 35		
Date lodged: 3.4.24		Approval date General Meeting: 13.4.24		
Date/s Worked	Description of work	Category	Hours	Amount
1/2 to 14/2	Admin (GM agenda, maps.....)	C.1	6	60.00
		Total claimed		60.00
Notes				

Treasurer's Validation						
# shares	Annual Max	Prev. claims this year	Forward from prev. years	Available to claim	Validated for this claim	Date Validated
1	980	320		660	60	03/04/2024

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Name/s: Waye and Jenny Skinner		Site Number: 75		
Date lodged:		Approval date General Meeting:		
Date/s Worked	Description of work	Category	Hours	Amount
e.g.10.9.21	Membership work	C 1	3	30.00
15.2.24	SLASHING NASHBOWS SITE 77 (santina) for fire reduction	A 1		50
		Total claimed		50
Notes		Bill to Site 77		

Treasurer's Validation						
# shares	Annual Max	Prev. claims this year	Forward from prev. years	Available to claim	Validated for this claim	Date Validated
1	980	0		980	50	03/04/2024



Goolawah Cooperative Limited

Work Claim Form 2016/17

At the General Meeting on 4 April 2015 the following resolution was passed:
 "Work Claims to be applied at an hourly rate of \$10 regardless of whether applied to the Work Levy or Annual Levy commencing 1 July".
 This makes it possible to use a much simpler claim work claim form.

This form contains fillable form fields to make it easy to correctly and legibly complete and send for validation. Please (1) save it on your computer, (2) open it with free Adobe Reader or Nitro Reader, (3) fill in the details, (4) Save the changed form with a new name, (5) email it to gool.treas@gmail.com. Alternatively you can print it and complete it manually. If you choose this option please write legibly!

Follow these links to download the latest version of [Adobe Reader](#) or [Nitro Reader](#)

Share Name			Share Nos:		Hourly Rate
Claim Date:					
Date Worked	Description of work.	Category	Hours (Decimal)	Value	
Please use a separate sheet if necessary. Add total here >					
TOTAL CLAIMED					

Values in this column will be calculated automatically if you have a compatible pdf reader

Validation by treasurer						
# of shares held	Annual Max \$ WL and AL	Prev. Claims This Year	Forward from Prev. Years	Available to claim	Validated for this Claim	Date Validated

Approved at meeting (date):

- Only work on the Goolawah approved jobs list is eligible to be claimed.
- Only work performed in the 3 months preceding the claim is eligible to be claimed.
- Claims will only be accepted if submitted on this form.
- Claims must be validated by the treasurer BEFORE being submitted to a meeting for community approval.
- Claims that don't meet accepted guidelines may be rejected and returned to the originator for revision.
- The maximum you can claim in any one year is the Work Levy and Annual Levy for each share you own (maximum 3 shares) (WL \$180.00 plus AL \$500.00 = \$680.00)
- Work claims cannot be applied to future years' levies.
- Levies must be claimed within 3 months of the work being done.

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Name/s: <u>Samuel Odeh</u>		Site Number: <u>27</u>		
Date lodged: <u>25/1/24</u>		Approval date General Meeting:		
Date/s Worked	Description of work	Category	Hours	Amount
e.g. 10.9.21	Membership work	C 1	3	30.00
<u>1/12/23</u>	<u>Clearing Branches + Trees</u>	<u>A 4</u>	<u>3</u>	<u>30.00</u>
<u>21/12/23</u>	<u>slash 11a Langi</u>	<u>A 1</u>	<u>3</u>	<u>30.00</u>
<u>2/1/24</u>	<u>slash 11a Langi</u>	<u>A 1</u>	<u>2</u>	<u>20.00</u>
<u>4/1/24</u>	<u>North Gate Track</u>	<u>A 1</u>	<u>2</u>	<u>20.00</u>
<u>20/1/24</u>	<u>Clearing Drains 11a Langi, Newerfire</u>	<u>A 3</u>	<u>2</u>	<u>20.00</u>
<u>4/2/24</u>	<u>Newerfire flailing</u>	<u>A 1</u>	<u>2</u>	<u>20.00</u>
<u>6/2/24</u>	<u>Newerfire flailing</u>	<u>A 1</u>	<u>2</u>	<u>20.00</u>
		Total claimed	<u>16</u>	<u>160.00</u>
Notes				

Treasurer's Validation						
# shares	Annual Max	Prev. claims this year	Forward from prev. years	Available to claim	Validated for this claim	Date Validated
1	980	120		760	160	3/4/2024

25/1/24

S. Coburnall
0405281509

Invoice to Isaac Site 18
Red Hill

1 Samuel Coburnall moved Isaac
with my Rid

On.

\$100

Subject: Re: Sam odermatt work levies and invoices

From: samuel odermatt <samoder matt@hotmail.com>

Date: 14/02/2024, 11:04 am

To: Goolawah Treasurer <gool.treas@gmail.com>

CC: Julica Jungehuelsing <julica.j@gmail.com>, Secretary <secretary.goolawah@gmail.com>, Wayne Skinner <wgskinner@bigpond.com>, Jac Larsen <spiralquench@gmail.com>, Anna Du Chesne <aduchesne@csu.edu.au>, Marc Rosenstein <marc.rosenstein8@gmail.com>, Justine Shaw <jussieshaw@gmail.com>, Leah Skinner <leahskinner57@gmail.com>

Hi John, sorry for making it hard. I really have to get better at it.

Thank you

Sent from [Outlook for Android](#)

From: Goolawah Treasurer <gool.treas@gmail.com>

Sent: Monday, February 12, 2024 8:08:31 AM

To: samuel odermatt <samoder matt@hotmail.com>

Cc: Julica Jungehuelsing <julica.j@gmail.com>; Secretary <secretary.goolawah@gmail.com>; Wayne Skinner <wgskinner@bigpond.com>; Jac Larsen <spiralquench@gmail.com>; Anna Du Chesne <aduchesne@csu.edu.au>; Marc Rosenstein <marc.rosenstein8@gmail.com>; Justine Shaw <jussieshaw@gmail.com>; Leah Skinner <leahskinner57@gmail.com>

Subject: Re: Sam odermatt work levies and invoices

Hi Sam,

I have processed payment of your invoice for \$233.30. In future would you please include Invoices/Receipts for any parts purchased (e.g. Hydraulic filter)?

Claims for mowing neighbours' blocks are processed as work claims submitted to a meeting for approval. The rate as set at \$50.00 (nominally 2 hours at \$25.00 per hour). I will submit your claim to the next meeting, along with other claims, for approval.

Work Claims need to be submitted to me for validation not less than 10 days before the meeting. I received yours on 7 February so it will now be in the batch for approval at the April meeting.

Cheers,

John T

Subject: Sam odermatt work levies and invoices

Date: Tue, 6 Feb 2024 23:40:51 +0000

From: samuel odermatt <samoder matt@hotmail.com>

To: Goolawah Treasurer <gool.treas@gmail.com>

Hi John, great summer with lots of grass growing!! Hope all's good. Hope you can process the 3 papers. Thank you

Sent from [Outlook for Android](#)



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Name/s: PETER O'HARA		Site Number: LOT 3		
Date lodged: 4.4.2024		Approval date General Meeting:		
Date/s Worked	Description of work	Category	Hours	Amount
e.g. 10.9.21	Membership work	C 1	3	30.00
JUL 23 TO MAR 24	WEBSITE ADMIN.		10	100
		Total claimed	10	100
Notes	56 posts @ 10mins each			

Treasurer's Validation						
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1	980	0	0	980	100	4/4/2024

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Name/s: Lee Albert		Site Number: 57		
Date lodged: 04/04/2024		Approval date General Meeting:		
Date/s Worked	Description of work	Category	Hours	Amount
e.g.10.9.21	Membership work	C 1	3	30.00
3.2.24	Whippersnipping & mowing KC area	A3	2	20.00
23.3.24	Cleaning camp kitchen	B3	1	10.00
		Total claimed	3	30.00
Notes				

Treasurer's Validation						
# shares	Annual Max	Prev. claims this year	Forward from prev. years	Available to claim	Validated for this claim	Date Validated
1	980	40		940	30.00	04/04/2024

Approved Work List

Work not listed requires General Meeting approval

	Category
A. Land Management	
1. Slashing and mowing community areas	A1
2. Weed & feral animal eradication	A2
3. Brush cutting community areas	A3
4. Clearing large branches and trees to facilitate slashing	A4
5. Clearing fence lines	A5
6. Fuel reduction	A6
B. Building and Maintenance	
1. Road maintenance	B1
2. Machinery maintenance	B2
3. Community kitchen area	B3
4. Community trees and gardens	B4
5. Community projects	B5
C. Administration	
1. Committee business Note: attendance at committee meetings is not claimable	C1
2. Website Administration and Gazette	C2
3. Reviewing and producing meeting minutes	C3
4. Child minding during General or Committee Meetings	C4