

Goolawah Directors Meeting Minutes

Date: January 11, 2025 **Time:** 4:30 PM

Attendance

Directors Present:

- Lee, Julica (chairperson) , Kev, Mark D, Anna (minute-taker), Wayne S

Guests:

- Peter O, Elizabeth, Marty, Ralph V, Denise

Minutes

1.1 Administrative Matters

- Minutes of Nov DM approved unanimously
- **Prior to DM**
The Board approved a \$280 funding increase to cover materials and work claim hours for the construction of the Red Hill mailbox.

1.2 Levy Charges Correction

- Reported error in levy charges
- John (Treasurer) to refund \$46 charged in error

1.3 Committee Participation

- Identified the need for multiple members in committees
- Current issue: The Policy Committee has only one member, with Board oversight
- Proposal for Denise to join as Policy Coordinator; the role would involve coordinating policy updates as needed
- **Five directors approved** the creation of the Policy Coordinator role and for Denise to take it on
- **Action Item:** Need to investigate low participation in Policy Committee

2. Policy Updates

2.1 Privacy Policy

- Denise is currently working on updates
- Policy to be updated to reflect community responsibility for respecting the privacy of all members

3. Resident Matters

3.1 NYE incident - Isaac Ryan

- Police called on New Year's Eve due to health episode
- Current status: Isaac Ryan in care, estimated 6-month recuperation
- Following the incident, there was minor property damage reported to Jelly's and Marty's properties

- Isaac R has clearly expressed his desire to sell and leave Goolawah
- **Actions:**
 - Wayne/Secretary to follow up on the Police report
 - Liaison with the mental health team ongoing (Marty)
 - Consideration of protection order for future incidents

3.2 Mohini Membership

- Request to waive joining fee to be taken to the community for discussion. Any discussion will require a community member (not Mohini – who is not a member) to raise a proposal
- Clarification of new membership requirements:
 - Rules on New Members and Infrastructure Shares read by the Board.
 - Clarified requirements for new members, i.e., all new members must pay the joining fee, share capital, and IS upfront and in full.
 - Payment plans not available for new members (Rule 11)
- **Actions:**
 - Mohini's membership guide (Lexie)/or MC representative (Anna) to raise this with Mohini.
 - Ask the Treasurer to issue an invoice for the total outstanding amount owing on IS share

Reference

- **Definition of New Member used:**
new member means a member who joined the cooperative after the commencement of the Terms of Issue under Rules 11 and 14.
- **Rules mentioned:**
- 11. Qualifications for Membership
c. Every new member (definition Rule 1), including new joint members, shall hold a minimum of one fully paid Site Share and one fully paid Infrastructure Share.
- 14. Capital and Shares:
 - i. Used for infrastructure and road improvements.*
 - iii. Compulsory for new members (definition Rule 1) and is allotted when 100% of the nominal value has been paid.*

4. Operational Matters

4.1 Directors' Communications

- Review of communication style due to recent frustrations
- Agreed improvements:
 - More considerate communication

- Phone calls or meet-ups for complex issues
- Reduce complexity in emails
- Better prioritisation of urgent vs. non-urgent matters
- Ask - Is this necessary? is this kind?
- Follow KISS principle

4.2 Financial Matters

- Budget process to commence in February
- Work levy payment cycle change to be proposed at the February 2025 General Meeting
- Budget Committee will prepare a simplified "easy read" 2025 budget

4.3 Facilities

- Machinery Shed: New lockbox system implemented
- House sitting matter: Dropped
- Internal contractors:
 - Draft to be reviewed at next GM
 - \$30 rate offered as an incentive for more members to take on a mowing job
 - **Action:** Mark to clarify who is on the Internal Contractor list with Craig and Men's Shed

5. Training and Development

- Lee approved to attend 3-day online Coop training
- Cost: \$180
- Board unanimously approved

6. Other Business

6.1 Animal Matters

- Sheep (Aliya & Crow): Must submit exemption proposal 3 weeks before GM
- Mim's rabbit desex certificate was received and verified
- Rogue kangaroo matter deferred

6.2 Ongoing Projects

- CK Solar: Keef to submit a proposal at February GM
- PT Guidelines: Dropped due to lack of action by interested members
- Joining Fee Policy: Ratification form to be updated

7. Board Updates

- Lee welcomed to the board
- Lee assigned GECO portfolio

Meeting closed: 7pm

Next Meeting: TBA