

Board Meeting Minutes

Friday, 14 March 2025 Camp Kitchen

Commenced: 11am

Chairperson: Lee

Minutes: Anna / Denise

Members: Aliya Tribe, Ralph Van Hulst, Peter O'Hara, Jac Larsen, Craig Singleman

Directors: Lee Albert, Julica Jungehuelsing, Denise Cobourn, Mark Doonan, Anna Du Chesne

Secretary: Nick Reid

Apology: Kevin Harper

1. ATO Obligations

Under tax rules the co-operative needs to self-assess to determine if we are a Not-for-Profit organisation as income tax exempt or taxable.

We read through the characteristics on the ATO website of what defines a cultural organisation (tax exempt) and organisations that can access mutuality (taxable). We thought the co-op fit the characteristics of an organisation that can access mutuality

<https://www.ato.gov.au/businesses-and-organisations/not-for-profit-organisations/your-organisation/in-detail/income-tax/mutuality-and-taxable-income-for-not-for-profits/taxable-income-and-mutuality#Mutualityprinciple>

<https://www.ato.gov.au/businesses-and-organisations/not-for-profit-organisations/your-organisation/does-your-not-for-profit-need-to-pay-income-tax/types-of-income-tax-exempt-organisations/cultural-organisations>

The due date for organisations to self-assess and submit via phone or on-line for the 23/24 tax year is 31 March. To be able to submit the co-op must first update its Australian Business Register authority contacts. A letter has been posted to the ATO to update the contacts (Denise - director, Nick - secretary, Wayne S -Finance Committee, John - Treasurer).

Proposal: To seek advise from an accountant.

Proposer: Julica

Seconder: Denise

Unanimous

Action: Nick to make an appointment with the co-op's previous accountant (Wrights), preferably before 31 March.

2. April GM

- Add nomination for casual director vacancy - Jac Larsen to draft agenda.
- Work Claim process for a team of members proficient with machinery choosing to make a regular commitment to bush fire management, road, tractor and machinery maintenance – draft to be posted on the website for discussion at the April GM.
- Add possible purchase of a roller.
- Ordinary Resolutions to be posted on the website by 21 March.
- Machinery Policy has been reviewed by Craig, Mark and Ralph. Denise to update policy with their recommendations for approval at the April GM.
- Aliya made some suggestions – recommended she add to GM Agenda under General Business.
- Add Guest Agreement paperwork for the Lopez family.

Closed: 12:15pm