

BOARD MEETING MINUTES

3 June 2025 Camp Kitchen

Chairperson/minute taker: Denise Cobourn

Commenced: 9am

Attendance: Denise Cobourn, Jac Larsen, Mark Doonan, Kevin Harper, Lee Albert, Craig Singleman (alternate for Julica), Nick Reid (secretary)

Apology: Anna Du Chesne (Denise to catch with Anna on Friday)

1. Administrative Matters:

Review actions and approve Board Meeting Minutes 7.5.25. Mark got price for a drip torch \$780 (recently stolen), will enquire with Kempsey Control RFS if they have any second hand equipment available, drip torch may not be as new methods are available.

Approved

2. Portfolio / Policy Updates:

Work on Shared Community Land / Work Claims draft – post on website with agenda for discussion at GM.

Membership document review – in progress.

3. Resident Matters:

Kusseler registered mail uncollected, returned to sender, leave note in letterbox to collect letter from secretary.

Nick to send email to members with long term guests requesting they complete the Guest Agreement.

4. Operational Matters:

June GM Agenda – reviewed, ready for posting on website.

Membership application for Costards – a guide will provide member feedback, followed by a vote as whether they should proceed with the application.

MC would like guidance from members on how to proceed if they have concerns after EOI is received.

Insurance update – awaiting quote from new broker AVISO (QBE Farm Pack inclusive of business, management and public liability insurances). If not received by Wednesday 5 June, Nick to confirm with John current policies have been paid.

Budget spreadsheets – discussed. Denise to check in with Wayne by Friday re edits.

Annual Financial Statement 1.7.24 to 30.6.25 reformatted by John into accessible/non-accessible income, deductible/non-deductible expenses....John will be at the GM to answer any questions.

5. Other Business: discussed cattle moving through the co-op, further discussion at GM.

6. Meeting closed: 10.15am **Next Board Meeting:** TBA