

## **BOARD MEETING AGENDA / ~~MINUTES~~**

Wed 26<sup>th</sup> November 2025

5pm @ Mark Doonan's Site

**Chairperson: Elizabeth**

**Minute Taker: Dan**

**Commenced: 5:19pm**

**Attendance:**

Directors: **Erika, Elizabeth, Mark, Kev, Dan, Wayne (phone call)**

Guests: Russel

### **Administrative Matters:**

Previous Board meeting Minutes : cannot be accepted, as directors (subs) needed not @ meeting

Meeting Templates – can we use it? Directors want all to use. Access to these files required..

*\*BM 12.02.25 Secretary ACTIONS: Share the Co-op OneDrive link with directors (level of access - view only) -Approved*

Dan to give Nick hand to share Directors OneDrive to directors (read only)

### *Board Communications Protocol-*

- *BM 23.8.25 Communications protocol*
- Elizabeth noting 3 month Trial finished, not sure if she is comfortable with current comms back and forth. EG crow membership split

### **Portfolio / Policy Updates:**

#### Finance

#### **2.Roads Request**

Board approved via Slack communication \$1980 for the Road team to purchase the pipes for Goolawah roads., unanimously

#### **6.Finance update (Wayne)**

Wayne starting a list of funds wanted by members for projects (earlier better than later).

\*Overdues -Discussion about automating debt collectors without so much director/treasurer's etc.. back and forth.

Should directors need to repeatedly discuss overdue offenders. Or can Notice of intent to involve debt collectors better be just a matter of procedure for repeat offenders.

\*Treasurer – -discussion on keeping Database and work claim system or simplifying to make new or future treasurer transition easier. Dir's like idea of simplifying our billing structures. Dan noted that making such changes, while potentially ideal in long run, would complicate transition to new treasurer.

## **Membership**

Mohini & Ross- discussion on Ross's membership status. – No actions

### **5. Joining Fee applicability for the Aliya/Crow situation.**

Crowe and Aliya – Joining fee discussion

The board considered input from other members and also had lengthy discussion but agreed that the membership fee must be paid at this time considering previous similar situations, and our current rules and Policies. If A/C wish to ask community for assistance in some form, they will need to present a request to GM for members to consider.

GM to be advised that Crow and Aliya wish to split their sites between them and split their joint membership into 2 single memberships. Our rules require a second Joining Fee to be paid. C & A to decide how to achieve this.

## **Other Business:**

### **3. James' active membership proposal**

*\*James – working bee calendar*

*Shares*

*LR -future plan*

A rule change resolution proposal was lodged regarding active membership requirements. After discussion with directors, this resolution has been changed to a discussion.

The board discussed this for a time.

Wayne mentioned at the meeting and also written to the board on Slack that the motion as proposed has issues concerning serious imposition on members autonomy and would create difficulty for a board considering that the board would be held responsible for this by the regulators not the community.

\*Phone tree – Dan to re-iterate actions.- Captured Audience.

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### *Yet to complete - Elizabeth*

*Insurance - clarification and details required*

- no responsibility insurance
- do not enter member share without an invitation
- stay at your own risk
- there are dams open roads wild native animals' plants personal injury weather events theft

### *\*Yet to complete - Elizabeth*

*Website Elizabeth- Peter*

- New blurb – update/joining/Fbook/contacts – Denise
- Shares for Sale
- Fencing – No perimeter fencing. Fencing with 'appropriate animal' around the immediate house and/or veggie patch and/or food forest

### *\*Red Hill – LR -plan*

Masterplan and members need to talk between each other better and discuss ideas etc

Nick to add to GM Agenda. Masterplan to be created for Red Hill, ideally. By those carrying out, organising works. Works on Co-operative land should be discussed with community before works proceed. Who??

The members of Site 59 wish to change ownership to one member only. At their request, Bruce will be removed from the membership and Nicola will be the sole member registered on the share

Directors Election process:

Elizabeth proposed. GM be asked if voting process should be changed.

Some members are confused by rule 34, election of directors. It seems some members feel it is unfair that members who apply per the rules today be automatically elected as directors if there are less than 7 applications before the GM cutoff date. The suggestion is that all positions for directors should be polled regardless of the rules today.

Board discussed this for a time.

## **4.Dec GM AGENDA**

### **Next Board Meeting:**

*Decision on regular meetings Wed 4pm (in winter) 5pm (in summer), 2 weeks after each GM and 3 before each GM. Approved.*

Discussion 2/3 weeks Sat-Wed doesn't work.. new schedule descriptor

Dec- 2Wednesdays After after GM=DM 24 – Will alter likely via slack

Feb -4Wednesdays Before before GM=DM 14.1.26

DM's to be scheduled on this basis and sent out for full year of directorship year

Add protocol to confirm attendance 1 week before Via Signal, if needed, signal poll to agree on new date

Chair to nominate 1 week in advance, and minute keeper.

**Meeting closed: ~7.05pm**

**Previous Board Meeting Minutes**

**Attendance - Anna?**

**Crowe and Alyia**

**Christina**